DIABLO COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING AGENDA[1]
DIABLO COUNTRY CLUB CURTOLA ROOM
MONDAY, AUGUST 10, 2026, 6:00 P.M.

CALL TO ORDER:	**President:**	**Matt Cox**
ROLL CALL:	**Secretary:**	**Alan Bonny**
	Directors:	**Cox, Lorenz, Luecht, Bonny**

PUBLIC COMMENTS: *Public comments will be taken on any subject, including items on this agenda, and are limited to 3 minutes per person when speaking in English, and 6 minutes per person when using a translator. Comments by the audience are not intended to result in a dialogue between members of the audience or between the audience and the Board. Please note that under Brown Act regulations, no member of the Board may engage in any discussion, other than a brief comment or request for clarification, of any item raised by any member of the audience unless that item is included as an agenda item.*

1. BOARD/STAFF COMMUNICATION AND ACTIONS

ADMINISTRATIVE: President Cox

a) Recycle Smart Presentation
b) Urban Futures presentation on Bridge Replacement Funding Strategy and Timeline. Slides are attached.
c) Announce the resignation of Director Slavonia and consider resident applications for Director appointment. Applications are attached.

FINANCE: Director Lorenz

a) Present FY2026 Financial Report.
b) Provide an update on the 2026 Financial Audit.

ROADS: President Cox

a) Authorize President Cox and General Manager Torru to negotiate a professional services agreement with Urban Futures Inc. to provide bond financing services (contingent upon passage of the funding ballot measure) for the Bridge Replacement Project at a cost not to exceed $50,000.
b) Provide an update on the 2022-2023 Winter Storm FEMA-funded Creek Bank Stabilization Project.
c) Authorize President Cox and General Manager Torru to negotiate a professional services agreement with Olberding Environmental to provide biological monitoring during the Creek Bank Stabilization Project as required by the California Department of Fish and Wildlife, at a cost not to exceed $55,100.
d) Authorize President Cox and General Manager Torru to negotiate a professional services agreement with HMH Landscape & Architecture to provide landscape plans for the Creek Bank Stabilization Project at a cost not to exceed $10,000.
e) Authorize President Cox and General Manager Torru to negotiate a maintenance agreement with Brixco for the asphalt repair on Caballo Ranchero Rd at a cost not to exceed $8,500.
f) Provide an update on the EBMUD waterline replacement project phase 2.

[1] Agenda attachments are available on the DCSD's website (www.diablocsd.org) home page under Agenda.

SECURITY: President Cox

a) Provide a security update since the last Regular Meeting.

GENERAL MANAGER:

a) Provide a business update since the last Regular Meeting.

2. CONSENT CALENDAR

a) Approve minutes of the June 8, 2026, Regular Meeting.

b) Approve the minutes of the July 8, 2026, Special Meeting.

c) Approve the minutes of the July 14, 2026, Special Meeting.

3. REPORTS

CONTRA COSTA COUNTY: Cameron Collins

DIABLO COUNTRY CLUB: Hank Salvo

4. DIRECTOR COMMENTS

5. FUTURE AGENDA ITEM ANNOUNCEMENT

6. CALL OF NEXT MEETING & ADJOURNMENT

The next DCSD Regular Board meeting is scheduled for September 14, 2026, at 6:00 p.m. at Diablo Country Club.

Diablo Community Services District by

Kathy Torru, General Manager

DCSD Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet, or other writings that may be distributed at the meeting should contact the General Manager at least one working day before the meeting at (925) 683-4956 or generalmanager@diablocsd.org. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Public records that relate to any item on the open session agenda are available for public inspection by contacting the General Manager and on the District's website http://diablocsd.org.

DIABLO COMMUNITY SERVICES DISTRICT

August 2026

UFI Financial Solutions

Municipal Financial Advisory Services

Financing Options

	Stand-Alone Bond Authority		Leverage through General Fund	
	Property Tax (GO Election)	**Special Tax (CFD)**	**Parcel Tax**	**Utility Users Tax (UUT)**
Who Votes	Registered voters	Landowners or Registered voters if >12 (specific area)	Registered voters	Registered voters
Voting For	Bonding authorization	Bonding authorization & fixed charge	Fixed charge	Tax rate percent
General/ Special Tax	Special	Special	Special	Either
Collection Method	County property tax bill	County property tax bill	County property tax bill	Utility bill
Types of Bonds	**GO Bonds**	**Special Tax Bonds**	**Lease Revenue Bonds**	**Lease Revenue Bonds**

- Elections for General Obligation and Special Tax (CFD) Bonds authorize both the issuance of bonds to generate upfront proceeds for capital projects and the tax levies to pay for bond debt service
- Elections for Parcel Tax and Utility Users Tax authorize only the tax (issuance of bonds secured by the taxes are not authorized)—new revenues can be used for O&M and paygo capital projects

Types of Bonds

	Higher Credit Quality				Lower Credit Quality
Security Type	**General Obligation Bonds**	**Enterprise Revenue Bonds**	**Lease Revenue Bonds/ COPs**	**Tax Increment Bonds**	**Land-Secured Bonds**
Revenue Pledge	Secured by property taxes (cities, schools, special districts, or State).	Net revenue pledge with rate covenant (water or sewer services, tolls, parking fees, etc.).	Lease payments for use of asset (typically essential property is leased back from financing authority).	Tax increment revenue from increased assessed valuation in defined project area.	Special tax or assessment on property. Bonds are backed by property in defined area.
Vote Required?	Yes. In California there is a 2/3 vote for local bonds; school districts require 55% approval. California state bond measures require a simple majority vote for passage.	No public vote required. Approval by agency board is required.	No public vote required. Approval by agency board is required.	No public vote required. Approval by agency board is required. Public process required to establish project area.	Yes. In California, a 2/3 vote by property owners for Community Facilities Districts and simple majority for Assessment Districts.

General Obligation Bonds

- **Overview**
  - Bonds secured by the District's full taxing power—repaid through an annual property tax levied on the property tax roll, based on each property's assessed value (including non-residential); tax is levied at a rate to repay debt service and ends when bonds mature
  - 2/3rds voter approval; voters approve total bond amount and use of proceeds, not tax rate or annual payment
  - Bond proceeds deposited into separate account and used only for the purposes stated in the bond measure
  - All expenditures subject to annual independent financial audit, with annual reporting to the Board
- **Advantages**
  - Authorizes issuance of bonds to generate upfront proceeds for capital improvements
  - Generates new revenue source to repay debt
  - Lowest interest cost due to ad valorem security and unlimited tax pledge
- **Limitations**
  - Proceeds cannot fund operations or maintenance
  - Bond amount is capped once authorized

Diablo CSD Assessed Value History

Diablo CSD Historical Assessed Value		
Year	Total Assessed Value	% Change
2017	$646,890,977	
2018	$680,859,463	5.25%
2019	$715,217,545	5.05%
2020	$750,042,361	4.87%
2021	$782,270,346	4.30%
2022	$808,154,223	3.31%
2023	$859,834,534	6.39%
2024	$917,021,868	6.65%
2025	$959,100,279	4.59%
2026	$1,002,167,341	4.49%
	Average	**4.99%**

Source: Urbics Analytics LLC

- The District's tax base has grown by 55% since 2017
- The District's 2025-26 assessed value is approximately $1.0 billion; the average annual AV growth rate is 4.99%

General Obligation Bond Proceeds

Diablo CSD Bond Proceeds at Varying Tax Rates (1)				
Tax Rate per $100,000 of A.V.	Series A 2027	Series B 2029	Series C 2031	Total Bond Proceeds
$50.00	$4,300,000	$4,300,000	$4,300,000	$12,900,000
$60.00	$5,200,000	$5,100,000	$5,100,000	$15,400,000
$70.00	$6,000,000	$5,900,000	$6,000,000	$17,900,000

(1) Assumes AV growth of 3.00% and 30 year bond terms; Preliminary – Subject to change

Source: Urban Futures, Inc.

- Estimated average tax rates based on varying bond proceeds generated

May 2027 Special Election Timeline*

Task	Responsible Party	Date
Board Meeting - Approve "exploring" feasibility of a General Obligation Bond Measure	**District**	**August**
Preliminary engineering for cost estimates	District	August – September
Community outreach and engagement, public information, speaking with stakeholders to discuss proposed tax measure	District/UFI	September - January
Town Hall Meeting #1	District/UFI	October
Prepare and conduct voter opinion survey *(if needed)*	UFI	November
Board Meeting – Survey results presentation *(if needed)*	**UFI**	**December**
Town Hall Meeting #2 *(if needed)*	District/UFI	January
Prepare Resolution Calling Election, including Ballot Language and Tax Rate Statement	UFI/Attorneys	January
Board Meeting – Adopt Resolution Calling Election	**District**	**January**
Deadline to Submit Resolution Calling Election	**District**	**February 5, 2027**
Prepare and Submit Impartial Analysis and Argument in Favor of Measure	UFI/Attorneys/District	February
Elections Do's and Don'ts Presentation	Attorneys	February
Pro/Information Campaign	Diablo CSD Residents	February – April
Ballots Mailed	County	April
Election Day		**May 4, 2027**

- If Bond Measure is approved by voters (results are certified and declared), the District can complete engineering and design of the projects, apply for permits, refine bond program/structuring, and issue General Obligation Bonds to fund the bridge projects

UFI Financial Solutions

**Preliminary, subject to change*

Regulatory Disclosure

Disclosure of Conflicts of Interest and Legal or Disciplinary Events. Pursuant to Municipal Securities Rulemaking Board ("MSRB") Rule G-42, on Duties of Non-Solicitor Municipal Advisors, Municipal Advisors are required to make certain written disclosures to clients and potential clients which include, amongst other things, Conflicts of Interest and any Legal or Disciplinary events of Urban Futures, Inc. ("UFI") and its associated persons.

Conflicts of Interest. Compensation. UFI represents that in connection with the issuance of municipal securities, UFI may receive compensation from an Issuer or Obligated Person for services rendered, which compensation is contingent upon the successful closing of a transaction and/or is based on the size of a transaction. Consistent with the requirements of MSRB Rule G-42, UFI hereby discloses that such contingent and/or transactional compensation may present a potential conflict of interest regarding UFI's ability to provide unbiased advice to enter into such transaction. This conflict of interest will not impair UFI's ability to render unbiased and competent advice or to fulfill its fiduciary duty to the Issuer.

It should be noted that other forms of compensation (i.e. hourly or fixed fee based) may also present a potential conflict of interest regarding UFI's ability to provide advice regarding a municipal security transaction. These other potential conflicts of interest will not impair UFI's ability to render unbiased and competent advice or to fulfill its fiduciary duty to the Issuer.

Other Municipal Advisor Relationships. UFI serves a wide variety of other clients that may from time to time have interests that could have a direct or indirect impact on the interests of another UFI client. These other clients may, from time to time and depending on the specific circumstances, have competing interests. In acting in the interests of its various clients, UFI could potentially face a conflict of interest arising from these competing client interests. UFI fulfills its regulatory duty and mitigates such conflicts through dealing honestly and with the utmost good faith with its clients.

If UFI becomes aware of any additional potential or actual conflict of interest after this disclosure, UFI will disclose the detailed information in writing to the issuer or obligated person in a timely manner.

Legal or Disciplinary Events. UFI does not have any legal events or disciplinary history on UFI's Form MA and Form MA-I, which includes information about any criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation. The Issuer may electronically access UFI's most recent Form MA and each most recent Form MA-I filed with the Commission at the following website: www.sec.gov/edgar/searchedgar/companysearch.html.

There have been no material changes to a legal or disciplinary event disclosure on any Form MA or Form MA-I filed with the SEC. If any material legal or regulatory action is brought against UFI, UFI will provide complete disclosure to the Issuer in detail allowing the Issuer to evaluate UFI, its management and personnel.

SL

Hi Kathy,

Please accept this email as my application and request for consideration for appointment for the open seat on the DCSD Board of Directors. I have copied the information items listed in the Notice of Vacancy and have added my responses in **bold**.

Applicant's full name as it appears on the county voter registration **John Steven Lichliter**

Diablo property address and post office box number **2067 Alameda Diablo; PO Box 381 Diablo CA 94528**

Telephone number **925-336-9577**

Email address **SDLichliter@gmail.com**

Number of years as a Diablo resident **1.5+ years. We moved to Diablo in Nov 2024.**

Property owner or renter **Owner**

Previous/current involvement in the Diablo community **My wife Deborah and I are "Sports" members at the Club so we participate in a lot of the community and club social events and club sporting activities.**

Skills/experience that add value to the District **I am a retired professional Civil Engineer. I worked for private consulting engineering companies for 40 years and was involved with roads, utilities, grading and drainage designs on a regular basis. I managed employees and was responsible for contractual and financial matters.**

I have extensive experience coordinating with other consultants such as geotechnical engineers, structural engineers (normally for bridges and retaining walls), landscape consultants, CEQA consultants / attorneys, etc.

My projects typically involved survey activities, land use and zoning, land planning, permitting with public agencies, property subdivision, and construction / installation of infrastructure for homes, commercial development and parks / public recreation facilities.

I anticipate my employment experience would be of value to both the Diablo Community Services District and the Diablo Municipal Advidory Council. I would welcome the opportunity to serve our very special community.

Please let me know if you need any other information and thank you for considering me as an applicant.

Sincerely,

Steve Lichliter

Jessica Raefield
125 El Centro
Diablo, CA 94528

July 13, 2026

Ms. Kathy Torru, General Manager
Diablo Community Services District
generalmanager@diablocsd.org

Re: Notice of Vacancy on Board of Directors of Diablo Community Services District

Dear Kathy,

I am pleased to send you my notice of interest to serve as Director on the DCSD Board. Per your posting, the following are my personal details:

Full Name: Jessica Lin Raefield

Diablo Property Address: 125 El Centro

Diablo P.O. Box Number: P.O. Box 319

Telephone Number: (925) 890-5046

Email Address: jessicaraefield@yahoo.com

Number of Years as Diablo Resident: 10 years

Property Owner or Renter: Owner

Previous/current Involvement in the Diablo community: Attendee at selected DCSD meetings, volunteered on Diablo analysis work regarding Envisage 2040, worked with county planning officials, contributor to Devil's Advocate article on historical landmark street (El Centro)

Skills/Experience that Add Value to the District: Professionally, I serve as Chief Human Resources Officer, where I lead the company's human resources, ESG, charitable foundation, and corporate real estate functions. Throughout my career I have partnered with executive teams and boards to solve complex challenges, navigate legal and regulatory landscapes, build consensus among diverse stakeholders, manage multi-million dollar departmental budgets, and make decisions that balance competing priorities. I have led multiple committees of the board of directors for both publicly traded and privately held companies, including Compensation Committee, Nominating & Corporate Governance Committee, and Audit Committee. I have called Diablo home for over 10 years, and I have a deep appreciation for preserving the qualities that have made this community exceptional for generations.

It would be an honor and a privilege to serve on the DCSD Board.

Please let me know if you have any questions.

Warm regards,

Jessica Raefield
Cc: Matt Cox, President, DCSD, mcox@diablocsd.org

Diablo Community Services District
Financial Report
June 30, 2026

	July	August	September	October	November	December	January	February	March	April	May	June	Actual YTD	2026 Budget	Act vs Bud Variance
Beginning Cash	1,825,138	1,657,740	1,630,307	1,588,976	1,560,327	1,494,537	1,988,810	1,939,371	1,902,615	1,819,017	2,206,225	2,116,055	1,825,138	1,825,138	
Revenue															
Tax revenue	-	-	-	17,777	-	535,950	-	-	-	387,194	-	53,390	994,310	979,333	14,977
Other revenue	256	134	108	13	78	86	16	269	16	16	219	133	1,343	-	1,343
Total Income	256	134	108	17,789	78	536,036	16	269	16	387,210	219	53,523	995,653	979,333	16,320
Expenses															
Sheriff services	27,169	25,326	28,510	25,822	31,419	38,200	27,325	25,659	25,348	25,410	26,733	22,717	329,640	396,479	(66,839)
Road/bridge/culvert/trail	-	-	-	29,948	1,337	-	2,275	660	46,650	16,883	4,406	1,919	104,078	800,000	(695,922)
Professional services	8,708	14,184	7,409	20,294	9,397	5,080	7,398	9,749	7,859	13,870	7,446	6,147	117,540	104,666	12,874
Insurance	40,007	-	-	-	-	-	-	-	-	-	-	-	40,007	40,832	(825)
Administrative	192	87	-	819	1,165	4,999	979	172	-	-	-	211	8,624	6,800	1,824
Total Expenses	76,077	39,597	35,919	76,883	43,317	48,279	37,977	36,240	79,857	56,164	38,585	30,994	599,889	1,348,777	(748,888)
Net Income	(75,821)	(39,463)	(35,810)	(59,094)	(43,239)	487,757	(37,961)	(35,972)	(79,841)	331,046	(38,366)	22,529	395,765	(369,443)	765,208
Incr/(decr) in payable/prepaid	(91,577)	12,031	(5,521)	30,445	(22,551)	6,517	(11,479)	(784)	(3,757)	56,163	(51,804)	(2,761)	(85,079)		
Ending Cash	1,657,740	1,630,307	1,588,976	1,560,327	1,494,537	1,988,810	1,939,371	1,902,615	1,819,017	2,206,225	2,116,055	2,135,823	2,135,823		
Other Financial Data															
Prepaid/deposit															
Reserves (bridge/culvert)*	958,705	963,705	968,705	973,705	978,705	1,021,216	1,026,216	1,031,216	1,036,216	1,041,216	1,046,216	1,051,216			
Accounts payable	54,736	66,767	61,245	91,690	69,139	75,656	64,177	63,393	59,636	90,389	7,438	61,235			
Other liabilities (FEMA Grant)	457,878	457,878	457,878	457,878	457,878	457,878	457,878	457,878	457,878	457,878	457,878	457,878			

Notes

* reserves are unfunded

DIABLO COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
DIABLO COUNTRY CLUB CURTOLA ROOM
JUNE 08, 2026, 6:00 P.M.

CALL TO ORDER: President Cox called the meeting to order at 6:00 pm

ROLL CALL: Secretary Bonny called the roll as follows:

Directors present: Cox, Lorenz, Slavonia, Bonny
Directors absent: Luecht

OFFICIALS/STAFF IN ATTENDANCE:

Lieutenant Veronique Balea (Contra Costa County Sheriff's Department)
Cameron Collins (Contra Costa County Liaison)
Hank Salvo (Diablo Country Club Liaison)
Zach, Scalzo (General Counsel, Best, Best, & Krieger LLP)
Kathy Torru (General Manager)

President Cox welcomed Directors, guests, and the public and explained the rules for public comment.

PUBLIC COMMENTS: None

BOARD/STAFF COMMUNICATION AND ACTIONS:

ADMINISTRATIVE:

President Cox provided an update on the Bridge Replacement Project.

The District's 3 bridges, built around the 1940s, are nearing the end of their useful life and require replacement. The process to replace the bridges is very complicated and very expensive. The first step in the project is for the District to hire a financial advisor and an engineer and engage counsel to determine the cost to replace the 3 bridges, the best financial instrument option to fund the project, create a community outreach program, and prepare a Ballot Measure.

President Cox created a subcommittee of President Cox and Director Lorenz to lead the project. The Subcommittee, with the assistance of General Manager Torru, will meet with Best, Best & Krieger (Legal Counsel), Urban Futures (financial advisor), and engineers (TBD) to develop a funding plan and timeline for the Board to review at the August 10 meeting.

On motion by President Cox and second by Director Lorenz, the Board authorized the Subcommittee of President Cox and Director Lorenz, and General Manager Torru to take steps to procure a financial advisor and engineer, and to engage legal counsel to advise the District on the Bridge Replacement funding options and process, at a cost not to exceed $20,000. Motion passed 4-0.

President Cox presented Resolution 2024-04, the Automatic License Plate Reader (ALPR) Policy.

The ALPR Policy establishes guidelines for the lawful use of Automated License Plate Reader devices in Diablo. The goal of the policy is to enhance public safety while protecting the privacy interests of residents and visitors to the District. The Policy states that the District does not have access to any ALPR data, and that access to ALPR data is restricted to the CCC Sheriff's Department

for legitimate law enforcement purposes. Images are deleted after 30 days unless involved in potential criminal activity. The Board will discuss the renewal of the Flock contract this summer.

On motion by President Cox and second by Director Lorenz, the Board adopted Resolution 2026-04 – The District Automated License Plate Reader (ALPR) Policy. Motion passed 4-0.

President Cox presented Resolution 2026-05 – the Specifications of Elections Order.

Contra Costa County requires the District to adopt a Specs of Elections Order Resolution biannually to announce the election of District Directors at the upcoming General Election. Three Director seats are open for reelection on November 3, 2026: Greg Lorenz, Alan Bonny, and Jerry Slavonia.

On motion by President Cox and second by Director Lorenz, the Board adopted Resolution 2026-05 – Specifications of Election Order. Motion passed 4-0.

FINANCES:

Vice President Lorenz presented the District's FY2027 Budget for adoption.

The District is required by law to adopt an annual budget and file it with the County before the end of the current year, June 30. The FY2027 Budget extends the 2026 operations into 2027 and includes one-time costs of $250k for the slurry sealing of roads, $175k for the maintenance of the Club House culvert, $458k for the creek bank permanent repair, and $25k for the Bridge Replacement consultants. The District anticipates a cash balance of $2,097 at the end of FY2026 and $1,576k at the end of FY2027.

On motion by Director Lorenz and second by Director Slavonia, the Board adopted Resolution 2026-06 – DCSD FY2027 Budget. Motion passed 4-0.

ROADS:

President Cox reported that the District continues to work with the California Department of Fish and Wildlife to secure a permit for the Creek Bank Stabilization Project.

SECURITY:

Director Slavonia provided a security update. There were no incidents to report since the last meeting.

GENERAL MANAGER:

General Manager Torru presented a list of District activities since the last meeting.

CONSENT CALENDAR:

On motion by Director Lorenz and second by Director Slavonia, the May 11, 2026, Regular Meeting minutes were approved. Motion passed 3-0-1. President Cox abstained as he was absent.

On motion by Director Lorenz and second by President Cox, the May 28, 2026, Special Meeting minutes were approved. Motion passed 3-0-1. Director Slavonia abstained as he was absent.

REPORTS:

CONTRA COSTA COUNTY:

Cameron Collins reported that the Mt Diablo Scenic Blvd signalization project work should be completed by the end of June and the traffic signal activated by the end of July.

Cameron had no update on the Town of Danville Diablo Road Trail Project. Director Lorenz requested a meeting with the Town of Danville to discuss the Diablo Road Trail construction timeline and meet the new public works director.

DIABLO COUNTRY CLUB:

Hank Salvo reported that the Diablo Country Club is doing well.

DIRECTOR COMMENTS: None

FUTURE AGENDA ITEMS:

President Cox announced that the Bridge Replacement Project funding plan and timeline, and the Flock ALPR contract will be included in upcoming agendas.

CALL OF NEXT MEETING/ADJOURNMENT:

President Cox called the next meeting for August 10, 2026, at 6:00 pm at Diablo Country Club. There being no further business, the meeting was adjourned at 6:30 p.m.

Diablo Community Services District by

Kathy Torru, General Manager

RESOLUTION NO. 2026–04

RESOLUTION OF THE DIABLO COMMUNITY SERVICES DISTRICT APPROVING ALPR POLICY (Civ. Code, § 1798.90.5, et seq.)

WHEREAS, Automated License Plate Reader ("ALPR") cameras are used by police departments across the United States to instantly capture license plate information and compare it against lists of license plates associated with stolen vehicles, people who have committed a crime, and for other investigative purposes; and

WHEREAS, many organizations that have used ALPR technology have found it to be an effective tool in fighting crime; and

WHEREAS, Civil Code section 1798.90.5, subdivision (a) defines "ALPR end-user" as "a person that accesses or uses an ALPR system," and Civil Code section 1798.90.53, subdivision (b) requires an "ALPR end-user" to adopt a policy regarding ALPR data usage consistent with that code section; and

WHEREAS, the Diablo Community Services District ("District") desires to utilize ALPR data to enhance law enforcement responsiveness within the District's community and the District would not be an "ALPR end-user" as that term is defined in the context of ALPR data collection contemplated by the District; and

WHEREAS*,* notwithstanding the foregoing, the District—out of an abundance of caution and in furtherance of the issues protected by the Legislature in Civil Code section 1798.90.5, et seq—desires to adopt the Policy on Automated License Plate Reader (ALPR) Devices attached hereto as **Attachment 1** ("ALPR Policy").

NOW THEREFORE BE IT RESOLVED, the foregoing recitals are true and correct and incorporated herein by reference.

NOW THEREFORE BE IT FURTHER RESOLVED, the District Board of Directors approves and adopts the ALPR Policy and delegates authority to the General Manager to take all necessary steps to implement the ALPR Policy.

Effective Date. This Resolution shall take effect on and after its adoption.

* * * * * * * *

THE FOREGOING RESOLUTION WAS ADOPTED at a general meeting of the Board of Directors of the Diablo Community Services District on the 8th of June, 2026, by the following vote:

AYES: Cox, Lorenz, Slavonia, Bonny

NOES:

ABSENT: Luecht

ABSTAIN:

Matt Cox, President

Attest:

Alan Bonny, Secretary

ATTACHMENT 1

ALPR POLICY

Begins on the Following Page

DIABLO COMMUNITY SERVICES DISTRICT
POLICY ON AUTOMATED LICENSE PLATE READER (ALPR) DEVICES

Section 1. Purpose

This policy establishes guidelines for the lawful use of Automated License Plate Reader ("ALPR") devices in the Diablo Community Services District ("District"). The goal of the policy is to enhance public safety while protecting the privacy interests of residents and visitors to the District.

Section 2. Scope

This policy applies to all authorized users who access, use, maintain, or manage ALPR systems and ALPR data on behalf of the District.

Section 3. Definitions

(a) *ALPR system/device:* Cameras and software that capture license plate images, video, and information, and convert them into data.
(b) *ALPR data:* Information collected by an ALPR system, which may include, but is not limited to: license plate numbers, date and time stamps, and location information.
(c) *Hot List:* A database of license plates associated with vehicles implicated in potential criminal activity, such as stolen vehicles.
(d) *Non-Hit Data:* ALPR data that does not match a Hot List entry.

Section 4. Authorized Use

Use of ALPR data must comply with applicable federal, state, and local rules and regulations. ALPR systems may be used solely for legitimate government purposes, including for:

(a) Emergency and disaster responses;
(b) The identification of stolen vehicles;
(c) Support of criminal investigations or prosecutions;
(d) Searching for and locating missing persons;
(e) Execution of warrants or court orders; and
(f) Other similar public safety reasons.

Use of ALPR devices for personal and non-governmental reasons is strictly prohibited.

Section 5. Data Access

The District does not access any ALPR data. Access to ALPR data is restricted to the Contra Costa County Office of the Sheriff ("Sheriff") for legitimate law enforcement purposes. Only authorized Sheriff Deputies have access to the ALPR system. Sheriff Deputies undergo ALPR training in accordance with Sheriff policy.

ALPR systems typically maintain audit logs of all access, queries, and downloads. Data is protected by the use of reasonable industry standards, including secure storage. District does not sell, share, or otherwise transfer ALPR data.

Section 6. Maintenance

The custodian of ALPR data is the vendor providing the ALPR system to the District. From time to time, ALPR data errors may occur. In such events, the ALPR system vendor will be contacted, made aware of the issue, and asked to take reasonable measures to address ALPR data errors in accordance with reasonable industry practices. Data errors may also be addressed through ongoing maintenance efforts like security patches or other software updates.

The ALPR vendor will be responsible for monitoring its ALPR system for security, privacy, and confidentiality, and shall periodically audit its system to ensure compliance. A copy of this policy will be provided to ALPR vendor(s) of the District.

Section 7. Data Retention

Non-Hit data is usually retained for thirty (30) days and deleted on a rolling thirty (30) day period, unless extended retention is justified and documented for a specified reason. Hit Data will be retained in accordance with evidentiary requirements and applicable legal retention schedules and may be separately extracted, downloaded, and archived by the Sheriff for valid public safety reasons.

RESOLUTION NO. 2026-05

BEFORE THE BOARD OF DIRECTORS OF THE
DIABLO COMMUNITY SERVICES DISTRICT
CONTRA COSTA COUNTY, STATE OF CALIFORNIA

RESOLUTION ORDERING SPECIFICATIONS OF THE ELECTION ORDER

WHEREAS, California Elections Code requires a general District election be held in each District to choose a successor for each elective officer whose term will expire on the first Friday in December following the election to be held on the first Tuesday after the first Monday in November in each even numbered year; and

WHEREAS, other Elections may be held in whole or in part of the territory of the District and it is to the advantage of the District to consolidate pursuant to Elections Code Section 10400; and

WHEREAS, Elections Code Section 10520 requires each District involved in a general election to reimburse the county for the actual costs incurred by the county elections official in conducting the election for that District; and

WHEREAS, Elections Code Section 13307 requires that before the nominating period opens, the District Board must determine whether a charge shall be levied against each candidate submitting a candidate's statement to be sent to the voters, may establish the cost, and determine whether the costs be paid in advance; and

WHEREAS, Elections Code Section 12112 requires the election official of the principal county to publish a notice of the election once in a newspaper of general circulation in the District;

NOW THEREFORE IT IS ORDERED that an election be held within the territory included in this District on the **3rd day of November 2026**, for the purpose of electing members to the Board of Directors of said District in accordance with the following specifications:

SPECIFICATIONS OF THE ELECTION ORDER

1. The Election shall be held on Tuesday**, the 3rd day of November 2026**. The purpose of the election is to choose members of the Board of Directors for the following seats:

Director Bonny	Full term
Director Lorenz	Full term
Director Slavonia	Full term

2. The District has determined that the candidate will pay for the Candidate's Statement. As a condition of having the Candidates' Statements published, the candidate shall pay the estimated cost of filing. The District accepts the Elections District's estimate of cost.

3. The District directs that the County Registrar of Voters of Contra Costa County publish the Notice of Election in a newspaper of general circulation that is regularly circulated in the territory.

4. The Board hereby requests and consents to the consolidation of this election with other elections which may be held in whole or in part of the territory of the District, pursuant to Elections Code 10400.

5. The District will reimburse the county for the actual cost incurred by the county elections official in conducting the general District election upon receipt of a bill stating the amount due as determined by the elections official.

6. The General Manager of this Board is ordered to deliver copies of this Resolution to the County Registrar of Voters, and to the Board of Supervisors of Contra Costa County.

* * * * * * * *

THE FOREGOING RESOLUTION WAS ADOPTED at a regular meeting of the Board of Directors of the Diablo Community Services District on the 8th day of June 2026 by the following vote:

AYES: Cox, Lorenz, Slavonia, Bonny

NOES:

ABSENT: Luecht

ABSTAIN:

_____

Matt Cox, President

Attest:

_____

Alan Bonny, Secretary

RESOLUTION NO. 2026–06

RESOLUTION OF THE DIABLO COMMUNITY SERVICES DISTRICT APPROVING THE FISCAL YEAR 2027 BUDGET

WHEREAS, the Diablo Community Services District (District) on May 22, 2026 caused to be published in the News Register of Contra Costa County, a newspaper of general circulation, a notice that the General Manager had prepared a proposed final budget for fiscal year 2027, which was available for inspection, and that a public meeting would be held on Monday June 8, 2026 at 6:00 p.m. at which time any person could appear and be heard regarding any item in the fiscal year 2027 budget or regarding the addition of any other items; and

WHEREAS, the District did hold a public meeting on June 8, 2026, at 6:00 p.m., at which time any person could appear and be heard regarding any item in the fiscal year 2027 budget or regarding the addition of any other items.

NOW THEREFORE BE IT RESOLVED, that the District Board of Directors adopts the instrument attached as its final budget for fiscal year 2027.

BE IT FURTHER RESOLVED, that a copy of the final budget of the District be forwarded to the Auditor of Contra Costa County.

Effective Date. This Resolution shall take effect on and after its adoption.

* * * * * * * *

THE FOREGOING RESOLUTION WAS ADOPTED at a regular meeting of the Board of Directors of the Diablo Community Services District on the 8th day of June 2026 by the following vote:

AYES: Cox, Lorenz, Slavonia, Bonny

NOES:

ABSENT: Luecht

ABSTAIN:

_____

Matt Cox, President

Attest:

_____

Alan Bonny, Secretary

Diablo Community Services District
FY2027 Budget

FY - July 1 thru June 30	Actual 2024-25	Actual 2025-26*	2026-2027 Budget Q1	Q2	Q3	Q4	YTD	Forecast 2028	2029	2030
Beginning Cash	1,579,332	1,825,138	2,097,909	1,935,113	1,807,142	1,660,044	2,097,909	1,575,671	1,945,940	2,340,478
Revenue										
Ad valorem & special tax	963,161	1,009,820	-	563,065	-	460,690	1,023,755	1,054,468	1,086,102	1,118,685
Other	1,295	1,023	-	-	-	-	-	-	-	-
Total Income	964,456	1,010,843	-	563,065	-	460,690	1,023,755	1,054,468	1,086,102	1,118,685
Expenses										
Security	361,592	341,189	96,143	109,143	88,343	92,243	385,870	408,242	432,957	458,094
Roads/bridges/culverts	208,999	122,103	-	81,600	8,400	430,000	520,000	112,000	97,500	98,500
Professional	113,197	120,647	25,546	37,416	49,310	22,600	134,872	115,750	112,600	117,300
Insurance	41,315	40,007	41,007	-	-	-	41,007	41,007	41,007	41,007
Administrative	8,200	8,413	100	5,000	1,045	220	6,365	7,200	7,500	7,500
Total Expenses	733,303	632,359	162,796	233,159	147,098	545,063	1,088,114	684,199	691,564	722,401
Net Income	231,153	378,484	(162,796)	329,907	(147,098)	(84,373)	(64,359)	370,268	394,538	396,283
Incr/(decr) in Accts Payable	14,653	(105,714)								
FEMA creek bank Project				(457,878)			(457,878)			
Ending Cash (500k min)	**1,825,138**	**2,097,909**	**1,935,113**	**1,807,142**	**1,660,044**	**1,575,671**	**1,575,671**	**1,945,940**	**2,340,478**	**2,736,761**
Other Financial Data										
Accounts Payable	146,314	40,600								
FEMA Funds	457,878	457,878					-			
Reserves (bridge/culvert) (Unfunded)	760,928	857,287					953,705	1,051,216	1,149,853	1,249,648

* Includes 10 months actual figures

DIABLO COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
SPECIAL MEETING MINUTES
DIABLO COUNTRY CLUB
JULY 8, 2026, 5:00 p.m.

CALL TO ORDER: President Matt Cox called the meeting to order at 5:05 p.m.

ROLL CALL: President Cox called the roll as follows:

Directors present: **Cox, Lorenz, Slavonia**
Directors absent: **Luecht, Bonny**

PUBLIC COMMENTS: None

BOARD/STAFF COMMUNICATION AND ACTIONS

President Cox presented the Biggs Cardosa engineering proposal for permanent stabilization of the emergency repair of the creek bank at 2121 Alameda Diablo, which failed during the December 31, 2022, Winter Storm Event. The staff report is attached.

On motion by Director Slavonia, and seconded by Director Lorenz, the Board 1) approved the June 29, 2026, Biggs Cardosa engineering proposal at a cost not to exceed $59,900 and authorized President Cox and General Manager Torru to negotiate a contract with Biggs Cardosa, 2) authorized President Cox and General Manager Torru to issue a change order to ENGEO Inc. to provide geotechnical and hydraulic support to Biggs Cardosa for an amount not to exceed $10,000, and 3) authorized President Cox and General Manager Torru to issue an RFP for the Creek Bank Stabilization Repair Project.. Motion passed 3-0.

CALL OF NEXT MEETING/ADJOURNMENT:

President Cox called the next regular meeting for August 10, 2026. There being no further business, the meeting was adjourned at 5:15 p.m.

Diablo Community Services District by

Kathy Torru, General Manager

STAFF REPORT

DATE: July 8, 2026

TO: DCSD Board Members

RE: Creek Bank Stabilization Repair – 2121 Alameda Diablo

BACKGROUND

During the December 31, 2022, Winter Storm Event, storm debris obstructed the Dan Cook Creek at 2121 Alameda Diablo, forming an eddy and eroding the base of the creek bank, causing a 30-foot-high, 27-foot-long, and 10-foot-wide section of the creek bank adjacent to Alameda Diablo to collapse into the Dan Cook Creek. The creek bank eroded 12-18 inches of the Alameda Diablo Road foundation and was within 24 inches of the gas line that feeds multiple homes on Alameda Diablo. The DCSD, under emergency authority, hired ENGEO Inc. and Mountain Cascade Inc. to repair the creek bank to prevent further erosion and collapse of the road and gas line. The emergency repair included installing 1,600 tons of riprap along the creek bank. The emergency repair began on January 4, 2023, and was completed on January 7, 2023. After the repair was complete, after-the-fact permits were obtained from the California Department of Fish and Wildlife (CDFW), the Army Corps of Engineers (Army Corps), and the San Francisco Water Resource Board (SF-RWQCB). The District applied for and received emergency financial assistance funds from the Federal Emergency Management Administration (FEMA) to reimburse the District for the cost of the emergency repair.

FEMA and CDFW expressed concern that the emergency repair was temporary and asked the District to perform a permanent repair of the site. FEMA advanced the District $457k in the spring of 2024 to perform the Creek Bank Stabilization Repair (Project).

In May of 2024, the District contacted the SF-RWQCB and requested a permit waiver for the Project. On February 27, 2026 (21 months later), the District received a permit waiver letter from the SF-RWQCB. The District submitted a permit waiver request to the Army Corps and received a permit waiver in April 2026. The District then submitted a permit application with the CDFW. On May 30, 2026, the CDFW confirmed that the Project application had been accepted and that a permit will be issued by July 31, 2026.

The District, working in collaboration with ENGEO Inc. and the SF-RWQCB, designed a stabilization plan (Design) that makes the emergency creek bank repair permanent. The Design installs soil nails through the existing riprap into native materials, grout the riprap, and apply either a 6-inch-wide steel mesh facing or shotcrete to the riprap, with pockets for native vegetation. The work will occur above the Ordinary High-Water Mark (OHWM), and tree removal and/or vegetation clearing is proposed.

This Design was reviewed and approved by the SF-RWQCB, Army Corps of Engineers, and CDFW. The Design is conceptual. The District solicited proposals from Drill Tech and Biggs Cardosa Inc. to prepare stamped engineered plans. Drill Tech declined to submit a proposal.

Biggs Cardosa Inc. submitted a proposal at a not-to-exceed cost of $59,900. ENGEO Inc. has agreed to provide geotechnical and hydraulic support to Biggs Cardosa Inc.

The Board will be asked to review contractor proposals at a Special Meeting at the end of August or early September. The Project is expected to cost approximately $350,000 and take 3 weeks to complete.

RECOMMENDATION

Staff recommends that the Board approve the Biggs Cardosa engineering proposal at a cost not to exceed $59,900, authorize President Cox and General Manager Torru to issue a change order to ENGEO Inc. to provide geotechnical and hydraulic support for an amount not to exceed $10,000, and authorize President Cox and General Manager Torru to issue an RFP for the Creek Bank Stabilization Repair project.

DIABLO COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
SPECIAL MEETING MINUTES
DIABLO COUNTRY CLUB
JULY 14, 2026, 5:00 p.m.

CALL TO ORDER: President Matt Cox called the meeting to order at 5:05 p.m.

ROLL CALL: President Cox called the roll as follows:

Directors present: Cox, Lorenz, Bonny

Directors absent: Luecht

PUBLIC COMMENTS: None

BOARD/STAFF COMMUNICATION AND ACTIONS

President Cox announced the resignation of Director Jerry Slavonia and explained the process for appointing a new Director.

On motion by President Cox, and seconded by Director Lorenz, the Board directed General Manager Torru to post the attached Vacancy Notice in three locations, from July 15 through August 3, and add the appointment of a Director to the August 10 Regular Meeting agenda. Motion passed 3-0.

CALL OF NEXT MEETING/ADJOURNMENT:

President Cox called the next regular meeting for August 10, 2026. There being no further business, the meeting was adjourned at 5:15 p.m.

Diablo Community Services District by

Kathy Torru, General Manager

DIABLO COMMUNITY SERVICES DISTRICT

NOTICE OF VACANCY ON BOARD OF DIRECTORS OF DIABLO COMMUNITY SERVICES DISTRICT

Please take notice that a vacancy exists on the Board of Directors of the DIABLO COMMUNITY SERVICES DISTRICT (DCSD). Residents of Diablo interested in appointment to fill that vacancy should send their notice of interest to serve as Director to *generalmanager@diablocsd.org*.

Applicants must be at least 18 years old, a registered voter and resident of Diablo, and meet the qualifications of a Director of a public agency as provided by California Law. The application should be emailed on or before **August 3, 2026,** and should include:

Applicant's full name as it appears on the county voter registration
Diablo property address and post office box number
Telephone number
Email address
Number of years as a Diablo resident
Property owner or renter
Previous/current involvement in the Diablo community
Skills/experience that add value to the District

A Director will be considered for appointment at the August 10, 2026, DCSD Regular Board Meeting.

July 14, 2026

Diablo Community Services District
By

Kathy Torru, General Manager

DECLARATION OF POSTING

The undersigned posted this notice on the community bulletin board outside the Diablo Post Office, on the DCSD bulletin board in the Diablo Post Office, and on DCSD's website home page on July 15, 2026.

Katharine Torru

Diablo Community Services District by
Kathy Torru, General Manager