

**DIABLO COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
SPECIAL MEETING MINUTES
DIABLO COUNTRY CLUB
JULY 8, 2026, 5:00 p.m.**

CALL TO ORDER: President Matt Cox called the meeting to order at 5:05 p.m.

ROLL CALL: President Cox called the roll as follows:
Directors present: Cox, Lorenz, Slavonia
Directors absent: Luecht, Bonny

PUBLIC COMMENTS: None

BOARD/STAFF COMMUNICATION AND ACTIONS

President Cox presented the Biggs Cardosa engineering proposal for permanent stabilization of the emergency repair of the creek bank at 2121 Alameda Diablo, which failed during the December 31, 2022, Winter Storm Event. The staff report is attached.

On motion by Director Slavonia, and seconded by Director Lorenz, the Board 1) approved the June 29, 2026, Biggs Cardosa engineering proposal at a cost not to exceed \$59,900 and authorized President Cox and General Manager Torru to negotiate a contract with Biggs Cardosa, 2) authorized President Cox and General Manager Torru to issue a change order to ENGEO Inc. to provide geotechnical and hydraulic support to Biggs Cardosa for an amount not to exceed \$10,000, and 3) authorized President Cox and General Manager Torru to issue an RFP for the Creek Bank Stabilization Repair Project.. Motion passed 3-0.

CALL OF NEXT MEETING/ADJOURNMENT:

President Cox called the next regular meeting for August 10, 2026. There being no further business, the meeting was adjourned at 5:15 p.m.

Diablo Community Services District by

Kathy Torru, General Manager

STAFF REPORT

DATE: July 8, 2026
TO: DCSD Board Members
RE: Creek Bank Stabilization Repair – 2121 Alameda Diablo

BACKGROUND

During the December 31, 2022, Winter Storm Event, storm debris obstructed the Dan Cook Creek at 2121 Alameda Diablo, forming an eddy and eroding the base of the creek bank, causing a 30-foot-high, 27-foot-long, and 10-foot-wide section of the creek bank adjacent to Alameda Diablo to collapse into the Dan Cook Creek. The creek bank eroded 12-18 inches of the Alameda Diablo Road foundation and was within 24 inches of the gas line that feeds multiple homes on Alameda Diablo. The DCSD, under emergency authority, hired ENGEO Inc. and Mountain Cascade Inc. to repair the creek bank to prevent further erosion and collapse of the road and gas line. The emergency repair included installing 1,600 tons of riprap along the creek bank. The emergency repair began on January 4, 2023, and was completed on January 7, 2023. After the repair was complete, after-the-fact permits were obtained from the California Department of Fish and Wildlife (CDFW), the Army Corps of Engineers (Army Corps), and the San Francisco Water Resource Board (SF-RWQCB). The District applied for and received emergency financial assistance funds from the Federal Emergency Management Administration (FEMA) to reimburse the District for the cost of the emergency repair.

FEMA and CDFW expressed concern that the emergency repair was temporary and asked the District to perform a permanent repair of the site. FEMA advanced the District \$457k in the spring of 2024 to perform the Creek Bank Stabilization Repair (Project).

In May of 2024, the District contacted the SF-RWQCB and requested a permit waiver for the Project. On February 27, 2026 (21 months later), the District received a permit waiver letter from the SF-RWQCB. The District submitted a permit waiver request to the Army Corps and received a permit waiver in April 2026. The District then submitted a permit application with the CDFW. On May 30, 2026, the CDFW confirmed that the Project application had been accepted and that a permit will be issued by July 31, 2026.

The District, working in collaboration with ENGEO Inc. and the SF-RWQCB, designed a stabilization plan (Design) that makes the emergency creek bank repair permanent. The Design installs soil nails through the existing riprap into native materials, grout the riprap, and apply either a 6-inch-wide steel mesh facing or shotcrete to the riprap, with pockets for native vegetation. The work will occur above the Ordinary High-Water Mark (OHWM), and tree removal and/or vegetation clearing is proposed.

This Design was reviewed and approved by the SF-RWQCB, Army Corps of Engineers, and CDFW. The Design is conceptual. The District solicited proposals from Drill Tech and Biggs Cardosa Inc. to prepare stamped engineered plans. Drill Tech declined to submit a proposal.

Biggs Cardosa Inc. submitted a proposal at a not-to-exceed cost of \$59,900. ENGEO Inc. has agreed to provide geotechnical and hydraulic support to Biggs Cardosa Inc.

The Board will be asked to review contractor proposals at a Special Meeting at the end of August or early September. The Project is expected to cost approximately \$350,000 and take 3 weeks to complete.

RECOMMENDATION

Staff recommends that the Board approve the Biggs Cardosa engineering proposal at a cost not to exceed \$59,900, authorize President Cox and General Manager Torru to issue a change order to ENGEO Inc. to provide geotechnical and hydraulic support for an amount not to exceed \$10,000, and authorize President Cox and General Manager Torru to issue an RFP for the Creek Bank Stabilization Repair project.