

**DIABLO COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
DIABLO COUNTRY CLUB CURTOLA ROOM
JUNE 08, 2026, 6:00 P.M.**

CALL TO ORDER: President Cox called the meeting to order at 6:00 pm

ROLL CALL: Secretary Bonny called the roll as follows:

Directors present: Cox, Lorenz, Slavonia, Bonny

Directors absent: Luecht

OFFICIALS/STAFF IN ATTENDANCE:

Lieutenant Veronique Balea (Contra Costa County Sheriff's Department)

Cameron Collins (Contra Costa County Liaison)

Hank Salvo (Diablo Country Club Liaison)

Zach, Scalzo (General Counsel, Best, Best, & Krieger LLP)

Kathy Torru (General Manager)

President Cox welcomed Directors, guests, and the public and explained the rules for public comment.

PUBLIC COMMENTS: None

BOARD/STAFF COMMUNICATION AND ACTIONS:

ADMINISTRATIVE:

President Cox provided an update on the Bridge Replacement Project.

The District's 3 bridges, built around the 1940s, are nearing the end of their useful life and require replacement. The process to replace the bridges is very complicated and very expensive. The first step in the project is for the District to hire a financial advisor and an engineer and engage counsel to determine the cost to replace the 3 bridges, the best financial instrument option to fund the project, create a community outreach program, and prepare a Ballot Measure.

President Cox created a subcommittee of President Cox and Director Lorenz to lead the project. The Subcommittee, with the assistance of General Manager Torru, will meet with Best, Best & Krieger (Legal Counsel), Urban Futures (financial advisor), and engineers (TBD) to develop a funding plan and timeline for the Board to review at the August 10 meeting.

On motion by President Cox and second by Director Lorenz, the Board authorized the Subcommittee of President Cox and Director Lorenz, and General Manager Torru to take steps to procure a financial advisor and engineer, and to engage legal counsel to advise the District on the Bridge Replacement funding options and process, at a cost not to exceed \$20,000. Motion passed 4-0.

President Cox presented Resolution 2024-04, the Automatic License Plate Reader (ALPR) Policy.

The ALPR Policy establishes guidelines for the lawful use of Automated License Plate Reader devices in Diablo. The goal of the policy is to enhance public safety while protecting the privacy interests of residents and visitors to the District. The Policy states that the District does not have access to any ALPR data, and that access to ALPR data is restricted to the CCC Sheriff's Department

for legitimate law enforcement purposes. Images are deleted after 30 days unless involved in potential criminal activity. The Board will discuss the renewal of the Flock contract this summer.

On motion by President Cox and second by Director Lorenz, the Board adopted Resolution 2026-04 – The District Automated License Plate Reader (ALPR) Policy. Motion passed 4-0.

President Cox presented Resolution 2026-05 – the Specifications of Elections Order.

Contra Costa County requires the District to adopt a Specs of Elections Order Resolution biannually to announce the election of District Directors at the upcoming General Election. Three Director seats are open for reelection on November 3, 2026: Greg Lorenz, Alan Bonny, and Jerry Slavonia.

On motion by President Cox and second by Director Lorenz, the Board adopted Resolution 2026-05 – Specifications of Election Order. Motion passed 4-0.

FINANCES:

Vice President Lorenz presented the District's FY2027 Budget for adoption.

The District is required by law to adopt an annual budget and file it with the County before the end of the current year, June 30. The FY2027 Budget extends the 2026 operations into 2027 and includes one-time costs of \$250k for the slurry sealing of roads, \$175k for the maintenance of the Club House culvert, \$458k for the creek bank permanent repair, and \$25k for the Bridge Replacement consultants. The District anticipates a cash balance of \$2,097 at the end of FY2026 and \$1,576k at the end of FY2027.

On motion by Director Lorenz and second by Director Slavonia, the Board adopted Resolution 2026-06 – DCSD FY2027 Budget. Motion passed 4-0.

ROADS:

President Cox reported that the District continues to work with the California Department of Fish and Wildlife to secure a permit for the Creek Bank Stabilization Project.

SECURITY:

Director Slavonia provided a security update. There were no incidents to report since the last meeting.

GENERAL MANAGER:

General Manager Torru presented a list of District activities since the last meeting.

CONSENT CALENDAR:

On motion by Director Lorenz and second by Director Slavonia, the May 11, 2026, Regular Meeting minutes were approved. Motion passed 3-0-1. President Cox abstained as he was absent.

On motion by Director Lorenz and second by President Cox, the May 28, 2026, Special Meeting minutes were approved. Motion passed 3-0-1. Director Slavonia abstained as he was absent.

REPORTS:

CONTRA COSTA COUNTY:

Cameron Collins reported that the Mt Diablo Scenic Blvd signalization project work should be completed by the end of June and the traffic signal activated by the end of July.

Cameron had no update on the Town of Danville Diablo Road Trail Project. Director Lorenz requested a meeting with the Town of Danville to discuss the Diablo Road Trail construction timeline and meet the new public works director.

DIABLO COUNTRY CLUB:

Hank Salvo reported that the Diablo Country Club is doing well.

DIRECTOR COMMENTS: None

FUTURE AGENDA ITEMS:

President Cox announced that the Bridge Replacement Project funding plan and timeline, and the Flock ALPR contract will be included in upcoming agendas.

CALL OF NEXT MEETING/ADJOURNMENT:

President Cox called the next meeting for August 10, 2026, at 6:00 pm at Diablo Country Club. There being no further business, the meeting was adjourned at 6:30 p.m.

Diablo Community Services District by

Kathy Torru, General Manager

RESOLUTION NO. 2026-04

**RESOLUTION OF THE DIABLO COMMUNITY SERVICES DISTRICT APPROVING
ALPR POLICY (Civ. Code, § 1798.90.5, et seq.)**

WHEREAS, Automated License Plate Reader (“ALPR”) cameras are used by police departments across the United States to instantly capture license plate information and compare it against lists of license plates associated with stolen vehicles, people who have committed a crime, and for other investigative purposes; and

WHEREAS, many organizations that have used ALPR technology have found it to be an effective tool in fighting crime; and

WHEREAS, Civil Code section 1798.90.5, subdivision (a) defines “ALPR end-user” as “a person that accesses or uses an ALPR system,” and Civil Code section 1798.90.53, subdivision (b) requires an “ALPR end-user” to adopt a policy regarding ALPR data usage consistent with that code section; and

WHEREAS, the Diablo Community Services District (“District”) desires to utilize ALPR data to enhance law enforcement responsiveness within the District’s community and the District would not be an “ALPR end-user” as that term is defined in the context of ALPR data collection contemplated by the District; and

WHEREAS, notwithstanding the foregoing, the District—out of an abundance of caution and in furtherance of the issues protected by the Legislature in Civil Code section 1798.90.5, et seq—desires to adopt the Policy on Automated License Plate Reader (ALPR) Devices attached hereto as **Attachment 1** (“ALPR Policy”).

NOW THEREFORE BE IT RESOLVED, the foregoing recitals are true and correct and incorporated herein by reference.

NOW THEREFORE BE IT FURTHER RESOLVED, the District Board of Directors approves and adopts the ALPR Policy and delegates authority to the General Manager to take all necessary steps to implement the ALPR Policy.

Effective Date. This Resolution shall take effect on and after its adoption.

* * * * *

THE FOREGOING RESOLUTION WAS ADOPTED at a general meeting of the Board of Directors of the Diablo Community Services District on the 8th of June, 2026, by the following vote:

AYES: Cox, Lorenz, Slavonia, Bonny

NOES:

ABSENT: Luecht

ABSTAIN:

Matt Cox, President

Attest:

Alan Bonny, Secretary

ATTACHMENT 1

ALPR POLICY

Begins on the Following Page

DIABLO COMMUNITY SERVICES DISTRICT POLICY ON AUTOMATED LICENSE PLATE READER (ALPR) DEVICES

Section 1. Purpose

This policy establishes guidelines for the lawful use of Automated License Plate Reader ("ALPR") devices in the Diablo Community Services District ("District"). The goal of the policy is to enhance public safety while protecting the privacy interests of residents and visitors to the District.

Section 2. Scope

This policy applies to all authorized users who access, use, maintain, or manage ALPR systems and ALPR data on behalf of the District.

Section 3. Definitions

- (a) *ALPR system/device*: Cameras and software that capture license plate images, video, and information, and convert them into data.
- (b) *ALPR data*: Information collected by an ALPR system, which may include, but is not limited to: license plate numbers, date and time stamps, and location information.
- (c) *Hot List*: A database of license plates associated with vehicles implicated in potential criminal activity, such as stolen vehicles.
- (d) *Non-Hit Data*: ALPR data that does not match a Hot List entry.

Section 4. Authorized Use

Use of ALPR data must comply with applicable federal, state, and local rules and regulations. ALPR systems may be used solely for legitimate government purposes, including for:

- (a) Emergency and disaster responses;
- (b) The identification of stolen vehicles;
- (c) Support of criminal investigations or prosecutions;
- (d) Searching for and locating missing persons;
- (e) Execution of warrants or court orders; and
- (f) Other similar public safety reasons.

Use of ALPR devices for personal and non-governmental reasons is strictly prohibited.

Section 5. Data Access

The District does not access any ALPR data. Access to ALPR data is restricted to the Contra Costa County Office of the Sheriff ("Sheriff") for legitimate law enforcement purposes. Only authorized Sheriff Deputies have access to the ALPR system. Sheriff Deputies undergo ALPR training in accordance with Sheriff policy.

ALPR systems typically maintain audit logs of all access, queries, and downloads. Data is protected by the use of reasonable industry standards, including secure storage. District does not sell, share, or otherwise transfer ALPR data.

Section 6. Maintenance

The custodian of ALPR data is the vendor providing the ALPR system to the District. From time to time, ALPR data errors may occur. In such events, the ALPR system vendor will be contacted, made aware of the issue, and asked to take reasonable measures to address ALPR data errors in accordance with reasonable industry practices. Data errors may also be addressed through ongoing maintenance efforts like security patches or other software updates.

The ALPR vendor will be responsible for monitoring its ALPR system for security, privacy, and confidentiality, and shall periodically audit its system to ensure compliance. A copy of this policy will be provided to ALPR vendor(s) of the District.

Section 7. Data Retention

Non-Hit data is usually retained for thirty (30) days and deleted on a rolling thirty (30) day period, unless extended retention is justified and documented for a specified reason. Hit Data will be retained in accordance with evidentiary requirements and applicable legal retention schedules and may be separately extracted, downloaded, and archived by the Sheriff for valid public safety reasons.

RESOLUTION NO. 2026-05

BEFORE THE BOARD OF DIRECTORS OF THE DIABLO COMMUNITY SERVICES DISTRICT CONTRA COSTA COUNTY, STATE OF CALIFORNIA

RESOLUTION ORDERING SPECIFICATIONS OF THE ELECTION ORDER

WHEREAS, California Elections Code requires a general District election be held in each District to choose a successor for each elective officer whose term will expire on the first Friday in December following the election to be held on the first Tuesday after the first Monday in November in each even numbered year; and

WHEREAS, other Elections may be held in whole or in part of the territory of the District and it is to the advantage of the District to consolidate pursuant to Elections Code Section 10400; and

WHEREAS, Elections Code Section 10520 requires each District involved in a general election to reimburse the county for the actual costs incurred by the county elections official in conducting the election for that District; and

WHEREAS, Elections Code Section 13307 requires that before the nominating period opens, the District Board must determine whether a charge shall be levied against each candidate submitting a candidate's statement to be sent to the voters, may establish the cost, and determine whether the costs be paid in advance; and

WHEREAS, Elections Code Section 12112 requires the election official of the principal county to publish a notice of the election once in a newspaper of general circulation in the District;

NOW THEREFORE IT IS ORDERED that an election be held within the territory included in this District on the **3rd day of November 2026**, for the purpose of electing members to the Board of Directors of said District in accordance with the following specifications:

SPECIFICATIONS OF THE ELECTION ORDER

1. The Election shall be held on Tuesday, **the 3rd day of November 2026**. The purpose of the election is to choose members of the Board of Directors for the following seats:

Director Bonny	Full term
Director Lorenz	Full term
Director Slavonia	Full term

2. The District has determined that the candidate will pay for the Candidate's Statement. As a condition of having the Candidates' Statements published, the candidate shall pay the estimated cost of filing. The District accepts the Elections District's estimate of cost.
3. The District directs that the County Registrar of Voters of Contra Costa County publish the Notice of Election in a newspaper of general circulation that is regularly circulated in the territory.
4. The Board hereby requests and consents to the consolidation of this election with other elections which may be held in whole or in part of the territory of the District, pursuant to Elections Code 10400.
5. The District will reimburse the county for the actual cost incurred by the county elections official in conducting the general District election upon receipt of a bill stating the amount due as determined by the elections official.
6. The General Manager of this Board is ordered to deliver copies of this Resolution to the County Registrar of Voters, and to the Board of Supervisors of Contra Costa County.

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THE FOREGOING RESOLUTION WAS ADOPTED at a regular meeting of the Board of Directors of the Diablo Community Services District on the 8th day of June 2026 by the following vote:

AYES: Cox, Lorenz, Slavonia, Bonny

NOES:

ABSENT: Luecht

ABSTAIN:

Matt Cox, President

Attest:

Alan Bonny, Secretary

RESOLUTION NO. 2026-06

**RESOLUTION OF THE DIABLO COMMUNITY SERVICES DISTRICT APPROVING
THE FISCAL YEAR 2027 BUDGET**

WHEREAS, the Diablo Community Services District (District) on May 22, 2026 caused to be published in the News Register of Contra Costa County, a newspaper of general circulation, a notice that the General Manager had prepared a proposed final budget for fiscal year 2027, which was available for inspection, and that a public meeting would be held on Monday June 8, 2026 at 6:00 p.m. at which time any person could appear and be heard regarding any item in the fiscal year 2027 budget or regarding the addition of any other items; and

WHEREAS, the District did hold a public meeting on June 8, 2026, at 6:00 p.m., at which time any person could appear and be heard regarding any item in the fiscal year 2027 budget or regarding the addition of any other items.

NOW THEREFORE BE IT RESOLVED, that the District Board of Directors adopts the instrument attached as its final budget for fiscal year 2027.

BE IT FURTHER RESOLVED, that a copy of the final budget of the District be forwarded to the Auditor of Contra Costa County.

Effective Date. This Resolution shall take effect on and after its adoption.

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THE FOREGOING RESOLUTION WAS ADOPTED at a regular meeting of the Board of Directors of the Diablo Community Services District on the 8th day of June 2026 by the following vote:

AYES: Cox, Lorenz, Slavonia, Bonny

NOES:

ABSENT: Luecht

ABSTAIN:

Matt Cox, President

Attest:

Alan Bonny, Secretary

Diablo Community Services District
FY2027 Budget

FY - July 1 thru June 30	Actual		2026-2027 Budget					Forecast		
	2024-25	2025-26*	Q1	Q2	Q3	Q4	YTD	2028	2029	2030
Beginning Cash	1,579,332	1,825,138	2,097,909	1,935,113	1,807,142	1,660,044	2,097,909	1,575,671	1,945,940	2,340,478
Revenue										
Ad valorem & special tax	963,161	1,009,820	-	563,065	-	460,690	1,023,755	1,054,468	1,086,102	1,118,685
Other	1,295	1,023	-	-	-	-	-	-	-	-
Total Income	964,456	1,010,843	-	563,065	-	460,690	1,023,755	1,054,468	1,086,102	1,118,685
Expenses										
Security	361,592	341,189	96,143	109,143	88,343	92,243	385,870	408,242	432,957	458,094
Roads/bridges/culverts	208,999	122,103	-	81,600	8,400	430,000	520,000	112,000	97,500	98,500
Professional	113,197	120,647	25,546	37,416	49,310	22,600	134,872	115,750	112,600	117,300
Insurance	41,315	40,007	41,007	-	-	-	41,007	41,007	41,007	41,007
Administrative	8,200	8,413	100	5,000	1,045	220	6,365	7,200	7,500	7,500
Total Expenses	733,303	632,359	162,796	233,159	147,098	545,063	1,088,114	684,199	691,564	722,401
Net Income	231,153	378,484	(162,796)	329,907	(147,098)	(84,373)	(64,359)	370,268	394,538	396,283
Incr/(decr) in Accts Payable	14,653	(105,714)								
FEMA creek bank Project				(457,878)			(457,878)			
Ending Cash (500k min)	1,825,138	2,097,909	1,935,113	1,807,142	1,660,044	1,575,671	1,575,671	1,945,940	2,340,478	2,736,761
Other Financial Data										
Accounts Payable	146,314	40,600								
FEMA Funds	457,878	457,878					-			
Reserves (bridge/culvert)										
(Unfunded)	760,928	857,287					953,705	1,051,216	1,149,853	1,249,648

* Includes 10 months actual figures