

**DIABLO COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING AGENDA¹
DIABLO COUNTRY CLUB CURTOLA ROOM
MONDAY, AUGUST 11, 2025, 6:00 P.M.**

CALL TO ORDER:

President: Matt Cox

ROLL CALL:

Secretary:

Directors: Cox, Lorenz, Slavonia, Luecht

PUBLIC COMMENTS: *Public comments will be taken on any subject, including items on this agenda, and are limited to 3 minutes per person when speaking in English, and 6 minutes per person when using a translator. Comments by the audience are not intended to result in a dialogue between members of the audience or between the audience and the Board. Please note that under Brown Act regulations, no member of the Board may engage in any discussion, other than a brief comment or request for clarification, of any item raised by any member of the audience unless that item is included as an agenda item.*

1. BOARD/STAFF COMMUNICATION AND ACTIONS

ADMINISTRATIVE: President Cox

- a) Introduce and welcome Diablo Deputy Sheriff Candace Kukla and Diablo Country Club General Manager Greg Gonsalves.
- b) Announce the resignation of DCSD Director Christine Chartier and discuss the Director appointment process.
- c) Continue review of District records that do not qualify for retention under the District's Records Retention Policy and provide a disposition recommendation for the records reviewed at the April Board meeting.

ROADS: President Cox

- a) Discuss Bridge Replacement Funding Options Staff Report and consider next steps.
- b) Authorize President Cox and General Manager Torru to hire a contractor to assess the Lower El Nido and Upper Alameda Diablo culverts at a cost not to exceed \$10,000.

FINANCES: Director Lorenz

- a) Present 2025 Year-End Financial Report.

SECURITY: Director Slavonia

- a) Provide a security update since the last Regular Meeting.

GENERAL MANAGER: Kathy Torru

- a) Provide an update on District business since the last Regular Meeting.

2. CONSENT CALENDAR

- a) Approve minutes of the May 12, 2025, Regular Meeting.
- b) Approve minutes of the June 10, 2025, Special Meeting.

¹ Agenda attachments are available on the DCSD's website (www.diablocsd.org) home page under Agenda.

3. **REPORTS**

CONTRA COSTA COUNTY:

Cameron Collins

DIABLO COUNTRY CLUB:

Hank Salvo

4. **DIRECTOR COMMENTS**

5. **FUTURE AGENDA ITEM ANNOUNCEMENT**

- a) Appoint a DCSD Director.
- b) Continue review of District records that do not qualify for retention under the Records Retention Policy.
- c) Review EBMUD 2026 water pipeline replacement easement.

6. **CALL OF NEXT MEETING & ADJOURNMENT**

The next DCSD Regular Board meeting is scheduled for September 8, 2025, at 6:00 p.m. at Diablo Country Club.

Diablo Community Services District by

Kathy Torru, General Manager

DCSD Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet, or other writings that may be distributed at the meeting should contact the General Manager at least one working day before the meeting at (925) 683-4956 or generalmanager@diablocsd.org. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Public records that relate to any item on the open session agenda are available for public inspection by contacting the General Manager and on the District's website <http://diablocsd.org>.

STAFF REPORT

DATE: August 11, 2025
TO: DCSD Board Members
RE: Funding Options for Replacement/ Retrofit of Diablo's 3 Bridges

BRIDGE STUDY BACKGROUND

In April 2024, the Board authorized the Roads Commissioner and General Manager to negotiate a contract with WIN Structural Consultant ("WIN") to assess the District's three bridges: the Alameda Diablo Bridge at 1699 Alameda Diablo, the Upper Alameda Diablo Bridge at 2146 Alameda Diablo, and the Caballo Ranchero Bridge at 2185 Caballo Ranchero Dr (collectively, "Bridges"). The final report was presented to the Board in August 2024, concluding that the Bridges, built sometime after World War II, are approaching or have reached the end of their useful life. Because the Bridges require significant repairs or replacement, the Board directed the General Manager to explore funding options for bridge replacement.

BRIDGE FUNDING OPTIONS

Replacing or retrofitting the District's three bridges is costly, with an estimated total replacement cost of \$10,000,000 for all Bridges. In addition to the hard costs for construction, this estimate includes soft costs such as, without limitation, expenses for third-party review of WIN's report, design and engineering of new bridges, cost estimation, funding consultants, permitting, drafting procurement and construction documents, and construction management. While retrofitting is less expensive than replacement, retrofit still requires substantial funding and would only extend the bridges' useful life by 5 to 10 years.

The General Counsel, through Best, Best & Krieger, assisted in exploring various funding options and identified two primary approaches:

1. Registering the bridges with the federal government for inclusion in the National Bridge Inventory and the California Transportation Program, which would trigger federal funding administered through CalTrans; or
2. Municipal finance funded by contributions by homeowners with the District's jurisdiction.

Registering the Bridges for inclusion in the National Bridge Inventory and the California Transportation Program to trigger federal funding could allow the District to qualify for up to 90% funding for replacement costs. However, that option presents several problems. The District must own the Bridges and have a public right of way. The District does not own the Bridges, and it is unclear whether the District would be eligible at all. Moreover, the funding agreements and regulations would require the District to implement a stringent maintenance program for the replaced Bridges. And, more importantly, the current administration's recent cancelling of grant programs and ongoing review of those programs adds an additional level of uncertainty not generally accompanying federal funding sources.

The District has several options to municipally finance the replacement or retrofitting of the Bridges, including Bonds, Assessments, or Special Taxes levied on Diablo property owners. Direct borrowing from a bank is not an option due to District's lack of assets sufficient to secure loans.

The General Manager recommends that the Board further explore these municipal financing options. The Board, General Counsel, and retained consultants will explore these options and obtain community input. In consultation with General Counsel, the General Manager will return to the Board with a recommendation for financing and ask that the Board approve the General Manager proceeding to implement the selected financing option. Once the Board approves a preferred financing mechanism, that mechanism will be presented to Diablo property owners for a vote via a general election ballot, requiring a two-thirds majority to pass.

With a replacement cost of \$10,000,000 and around 390 properties in Diablo, the cost per property is estimated at this time to be approximately \$26,000. Key differences among the funding options lie in the repayment periods; longer terms would delay bridge replacement timelines. The anticipated timeline for the project spans over five years: a ballot measure is proposed for Fall 2026; design and engineering would occur in Fall 2027, with construction permits by Fall 2028, followed by a construction period of two years, contingent on funding timelines. Construction and funding development will proceed concurrently.

RECOMMENDATION

Staff recommends that the Board establish a subcommittee consisting of the General Manager and one or two Directors to engage General Counsel and consultants to further investigate financing options, to create a communication strategy to inform residents and gather feedback on the various funding alternatives, and to report back to the Board with a recommended financing option.

Diablo Community Services District
Financial Report
June 30, 2025

	July	August	September	October	November	December	January	February	March	April	May	June	Actual YTD	Budget YTD
Beginning Cash	1,579,333	1,446,061	1,396,057	1,345,308	1,301,200	1,216,427	1,717,692	1,622,313	1,566,637	1,523,064	1,847,026	1,808,666	1,579,333	1,579,333
Revenue														
Tax revenue	-	-	-	17,475	-	513,605	-	-	-	372,681	-	59,401	963,161	945,472
Other revenue	13	302	11	188	10	12	315	12	39	13	196	185	1,295	-
Total Income	13	302	11	17,663	10	513,617	315	12	39	372,693	196	59,586	964,456	945,472
Expenses														
Sheriff services	30,002	31,091	28,121	31,750	33,273	44,747	36,137	31,471	29,260	28,746	22,574	14,421	361,592	418,264
Road/bridge/culvert/trail	6,752	3,586	36,020	2,300	-	31,588	13,526	-	1,193	7,515	661	105,859	208,999	810,000
Professional services	12,880	10,550	5,437	18,023	12,167	7,160	7,190	14,810	6,033	9,777	5,710	3,460	113,197	93,187
Insurance	40,497	-	-	-	-	-	818	-	-	-	-	-	41,315	41,910
Administrative	-	76	-	-	185	4,041	899	3,000	-	-	-	-	8,200	21,900
Total Expenses	90,131	45,303	69,578	52,073	45,624	87,535	58,569	49,281	36,485	46,039	28,945	123,740	733,303	1,385,261
Net Income	(90,118)	(45,001)	(69,567)	(34,411)	(45,614)	426,082	(58,254)	(49,269)	(36,446)	326,655	(28,749)	(64,154)	231,153	(439,789)
Incr/(decr) in payable/prepaid	(43,154)	(5,003)	18,818	(9,698)	(39,159)	75,183	(37,125)	(6,407)	(7,127)	(2,692)	(9,611)	80,626	14,652	1,139,544
Ending Cash	1,446,061	1,396,057	1,345,308	1,301,200	1,216,427	1,717,692	1,622,313	1,566,637	1,523,064	1,847,026	1,808,666	1,825,138	1,825,138	
Other Financial Data														
Prepaid/deposit														
Reserves (bridge/culvert)*	862,286	867,286	872,286	877,286	882,286	923,705	928,705	933,705	938,705	943,705	948,705	953,705		
Accounts payable	88,508	83,505	102,322	92,625	53,467	128,650	91,524	85,118	77,991	75,298	65,687	146,314		
Other liabilities	457,878	457,878	457,878	457,878	457,878	457,878	457,878	457,878	457,878	457,878	457,878	457,878		

Notes

* reserves are unfunded

**DIABLO COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
DIABLO COUNTRY CLUB BALLROOM
MAY 12, 2025, 6:00 P.M.**

CALL TO ORDER: Vice President Lorenz called the meeting to order at 6:00 pm

ROLL CALL: Secretary Chartier called the roll as follows:

Directors present: Lorenz, Chartier, Slavonia

Directors absent: Cox, Luecht

Vice President Lorenz welcomed Directors and the public and explained the rules for public comment.

WELCOME OFFICIALS:

Deputy Chris Stoffels (Contra Costa County Sheriff's Department)

Hank Salvo (Diablo Country Club Liaison)

Zach, Scalzo (of Best, Best, & Krieger LLP, General Counsel)

Kathy Torru (General Manager)

PUBLIC COMMENTS:

Ray Brant requested that each Director be provided with a separate Laserfiche license to allow for direct access to the District's Record System.

Maryann Cella and Alan Bonny voiced support to providing each Director with their own Laserfiche license.

BOARD/STAFF COMMUNICATION AND ACTIONS:

ADMINISTRATIVE:

Vice President Lorenz continued the review of District's records that don't qualify for retention under the District's Records Retention Policy to the June 9 meeting.

Vice President Lorenz presented for consideration Resolution 2025-05, Amendment of the District Public Comments Policy. Resolution 2025-05 shifts public comment on agenda items from the beginning of the meeting to the individual agenda item discussion.

Public Comment: Maryann Cella and Alan Bonny voiced support for the changes made to the public comment policy.

On motion by Director Slavonia and second by Director Chartier Resolution 2025-05, Amendment of the District Public Comments Policy, was adopted. Motion passed 3-0.

Vice President Lorenz continued review of the Bridge Replacement Funding Options Staff Report to the June 9 meeting.

General Manager Torru presented for consideration the Jarvis Fay LLP Legal Services Agreement for counsel on an EBMUD easement agreement. EBMUD has scheduled the replacement of underground water lines in Diablo for 2026 and as part of that project an easement agreement with EBMUD is necessary. The District's General Counsel, Best, Best, & Krieger LLP is unable to represent the District on this project due to a conflict of interest.

Public Comment: Hank Salvo and Maryann Cella questioned whether the District has the authority to enter into an easement agreement with EBMUD since the roads are privately owned.

On motion by Director Chartier and second by Director Slavonia, President Cox and General Manager Torru are authorized to enter into a Service Agreement between the District and Jarvis Fay LLP for counsel on an EBMUD easement agreement at a cost not to exceed \$6,000. Motion passed 3-0.

Vice President Lorenz continued discussion of District Laserfiche licenses to the June 9th meeting.

ROADS:

Vice President Lorenz presented for consideration a proposal from GJR Development for weeding and installation of Jutte/Coir matting on Kay's Trail at a cost of \$3,200.

Public comment: Maryann Cella expressed support for the installation of Jutte/Coir matting on the steep sections of Kay's Trail.

On motion by Director Savonia and second by Director Chartier, President Cox and General Manager Torru are authorized to negotiate a contract with GJR Development for weeding and installation of Jutte/Coir matting on Kay's Trail at a cost not to exceed \$3,200. Motion passed 3-0.

General Manager Torru informed the Board of a sinkhole that was discovered on Alameda Diablo near Kay's Trail and the need for an emergency repair to avoid infrastructure failure. On motion by Vice President Lorenz and second by Director Chartier, The Board finds that the repair of the sinkhole on Alameda Diablo presents an emergency situation because it may put District community members in imminent danger and authorizes President Cox and General Manager Torru to negotiate a contract with a contractor for the emergency repair of the sinkhole in an amount not to exceed \$100,000. Motion passed 3-0.

FINANCES:

Vice President Lorenz presented the District's Q3 financial report. A copy of the report is attached to these minutes and available on the District's website under the Documents Tab.

Vice President Lorenz presented the Draft 2025-2026 Budget. The Draft Budget is consistent with the current year budget figures and actual financial results. \$10,000 has been budgeted to further research funding options for the Bridge Replacement Project. No additional funds have been budgeted for the Bridge Replacement Project which is expected to cost around \$10 million. There were no comments or questions by Directors. The 2025-2026 Final Budget will be presented to the Board for adoption at the June 9 Board meeting. A copy of the Draft Budget is available on the District's website home page.

SECURITY:

Deputy Chris Stoffels addressed safety concerns expressed by Directors and members of the community about the use of electric bicycles and scooters by children in Diablo. Deputy Stoffels stated that he is enforcing state electric vehicle laws, but that the technological advances in electric vehicles have outpaced the laws. Bay Area Cities and Counties are trying to catch up with the technology, but establishing new laws takes time.

Public Comment: Jeff Eorio attached comments were read by General Manager Torru.

Maryann Cella, Ray Brant, Hank Salvo and Alan Bonny expressed concern for the safety of residents and the children riding e-bikes and e-scooters and asked the District to address these safety concerns.

Directors expressed similar safety concerns.

Vice President Lorenz instructed General Manager Torru to work with Director Chartier to prepare an email for Diablo residents addressing electric vehicle laws, and instructed General Counsel Scalzo and General manager Torru to look into other actions the Board might consider to increase road safety.

GENERAL MANAGER:

General Manager Torru presented the Board with a list of District activities since the last meeting.

CONSENT CALENDAR:

On motion by Director Slavonia and second by Vice President Lorenz, the consent calendar was approved. Motion passed 3-0.

REPORTS:

CONTRA COSTA COUNTY: No report.

DIABLO COUNTRY CLUB: Hank Salvo reported the search for a new Club general manager is ongoing.

DIRECTOR COMMENTS: None.

FUTURE AGENDA ITEMS: Vice President Lorenz requested General Manager Torru include the following items on the June agenda:

Continue review of District records that do not qualify for retention under the Records Retention Policy.
Review Bridge Replacement funding options.
Adopt 2025-2026 Budget.

CALL OF NEXT MEETING/ADJOURNMENT:

Vice President Lorenz called the next meeting for June 9, 2025 at 6:00 pm at Diablo Country Club. There being no further business, the meeting was adjourned at 7:10 p.m.

Diablo Community Services District by

Kathy Torru, General Manager

RESOLUTION NO. 2025-05

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
DIABLO COMMUNITY SERVICES DISTRICT ADOPTING BOARD
POLICY GOVERNING PUBLIC COMMENTS AT MEETINGS.**

WHEREAS, the Diablo Community Services District (“District”) is a local agency whose open, public meetings are governed by the Brown Act (Gov. Code, § 54950, et seq.) (“Act”); and

WHEREAS, while the Act generally requires that “[e]very agenda for regular meetings shall provide an opportunity for members of the public to directly address the legislative body on any item of interest to the public, before or during the legislative body’s consideration of the item, that is within the subject matter jurisdiction of the legislative body” (Gov. Code, § 54954.3, subd. (a)), the Act also permits a “legislative body of a local agency [to] adopt reasonable regulations to ensure that the [intent of public comment] is carried out, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker;” (*id.* at § 54954.3, subd. (b)(1)); and

WHEREAS, in short, under these provisions of the Act, a legislative body may prescribe reasonable restrictions on public comment so long as (1) “there be time provided for public comment on any matter within the subject matter jurisdiction of the legislative body” and (2) as “an opportunity for public comment on each agenda item before or during its consideration by the legislative body” (*Olson v. Hornbrook Community Services Dist.* (2019) 33 Cal.App.5th 502, 527); and

WHEREAS, the Governing Board had previously adopted a rule that only permitted members of the public to comment on agenda items during the “public comment” portion of any Board meeting and, while reasonable under the Act, the Governing Board has listened to community feedback and desires to adopt a new rule governing public comment that permits community members to discuss agenda items both (1) during public comment and (2) when the Board is considering an item posted on the agenda, as further set forth below.

NOW THEREFORE, THE BOARD OF DIRECTORS OF THE DIABLO COMMUNITY SERVICES DISTRICT DOES RESOLVE AS FOLLOWS:

Section 1. The District Board determines that the foregoing findings and recitals are true and correct.

Section 2. The District Board amends its Public Comments policy as follows:

(a) Public comment on non-agendized items within the subject matter of the Governing Board is permitted at the beginning of the meeting during the time designated as “Public Comment” on the agenda for that meeting. The public may comment on any item on the agenda after: (i) the agenda item is introduced; (ii) the staff report has been presented; and (iii) before discussion of the item by the Board of Directors. A member of the public may not repeat comments made during the period for public

comment during the comment period for any specific agenda item.

(b) Any comments made by the public shall be limited to three (3) minutes or less. Speakers cannot transfer their time to other speakers during any period designated for comment by members of the public. Speakers shall only have one opportunity to comment during any portion of the meeting during which public comment is permitted.

(c) All public comment shall be directed at the Board President, and not to individual board members or staff.

(d) Members of the public may submit written public comment to the General Manager; provided, however, that if a member having submitted a written public comment requests that another member of the public read that public comment aloud during the meeting, the time spent reading the written public comment by the member present at the meeting shall be deducted from the three (3) minutes that member has to publicly comment.

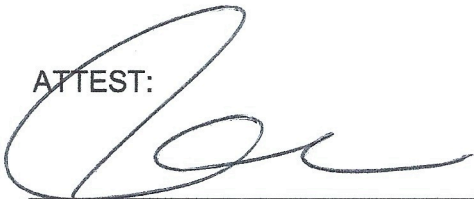
Section 3. This Resolution shall become effective immediately upon its passage and adoption.

PASSED, APPROVED AND ADOPTED this 12 day of May 2025.



Matthew Cox
President of the Board of Directors of the
Diablo Community Services District

ATTEST:



Christine Chartier, Secretary of the
Board of Directors of the
Diablo Community Services District

APPROVED:

Best Best & Krieger LLP
General Counsel

STATE OF CALIFORNIA)
) ss.
COUNTY OF CONTRA COSTA)

I, Christine Chartier, Secretary of the Board of Directors of the Diablo Community Services District, do hereby certify that the above and foregoing is a full, true, and correct copy of Resolution No. 2025-05 of said Board, and that the same has not been amended or repealed.

DATED: May 12, 2025



Christine Chartier, Secretary of the
Board of Directors of the
Diablo Community Services District

(SEAL)

Diablo Community Services District
Financial Report
March 31, 2025

	July	August	September	October	November	December	January	February	March	Actual YTD	Budget YTD
Beginning Cash	1,579,333	1,446,061	1,396,057	1,345,308	1,301,200	1,216,427	1,717,692	1,622,313	1,566,637	1,579,333	1,579,333
Revenue											
Tax revenue	-	-	-	17,475	-	513,604	-	-	-	531,079	520,010
Other revenue	13	302	11	188	10	12	315	12	39	902	-
Total Income	13	302	11	17,663	10	513,616	315	12	39	531,981	520,010
Expenses											
Sheriff services	30,002	31,091	28,121	31,750	33,273	44,747	36,137	31,471	29,260	295,851	314,748
Road/bridge/culvert/trail	6,752	3,586	36,020	2,300	-	31,588	13,526	-	1,193	94,965	370,000
Professional services	12,880	10,550	5,437	18,023	12,166	7,159	7,190	14,810	6,033	94,248	73,487
Insurance	40,497	-	-	-	-	-	818	-	-	41,315	41,910
Administrative	-	76	-	-	185	4,041	899	3,000	-	8,201	21,700
Total Expenses	90,131	45,303	69,578	52,073	45,624	87,535	58,569	49,281	36,485	534,579	821,845
Net Income	(90,118)	(45,001)	(69,567)	(34,410)	(45,614)	426,081	(58,254)	(49,269)	(36,446)	(2,598)	(301,835)
Incr/(decr) in payable/prepaid	(43,154)	(5,003)	18,818	(9,698)	(39,159)	75,184	(37,125)	(6,407)	(7,127)	(53,671)	1,277,498
Ending Cash	1,446,061	1,396,057	1,345,308	1,301,200	1,216,427	1,717,692	1,622,313	1,566,637	1,523,064	1,523,064	
Other Financial Data											
Prepaid/deposit											
Reserves (bridge/culvert)*	862,286	867,286	872,286	877,286	882,286	923,705	928,705	933,705	938,705		
Accounts payable	88,508	83,505	102,322	92,625	53,467	128,650	91,524	85,118	77,991		
Other liabilities	457,878	457,878	457,878	457,878	457,878	457,878	457,878	457,878	457,878		

Notes

* reserves are unfunded

Diablo Community Services District
Budget Assumptions
FY 2025-2026

FY 2026 Budget Assumptions

Revenue	\$945k	Revenue is provided by County Ad Valorem Tax and a voter approved Special Tax. Budget 3% annual increase.
Security	385k	District security is provided by the Contra Costa County Sheriff's Department. Diablo has 1 dedicated 40 hour a week deputy. The budget includes a 6% annual increase. An additional 20 hours of monthly traffic enforcement is budgeted for May through September and December
	12k	Annual Flock system fee. Fee fixed through October 2026
Roads, Culverts & Bridges	510k	460k for permanent repair of creek bank at 2121 AD, 50k for emergency road maintenance
	260k	10k assessment of 2325 AD and 1651 El Nido culvert culvert, and \$250k lining of Club House culvert.
	10k	Consultant for bridge replacement funding
	6k	Annual Kay's Trail maintenance
	14k	November thru April storm patrol
Professional	90k	45 hours of general manager and 9 hours of general counsel monthly.
	10k	Annual audit fee. A 4 year contract was signed with Richardson & Company in 2022.
	4k	Software annual fees: QuickBooks, Laserfiche, Zoom and GoDaddy domain, website and email products.
Insurance	42k	No change in insurance program. Policy renews annually with GSRMA
Administrative-Miscellaneous	3.2k	County/State fees and notices, records retention, and agency fees.
	4k	Resident December Holiday party
Cash		Cash balance at yearend 2025 and 2026 are budgeted at \$1,699k and \$1,328k, respectively. The District's minimum cash balance goal is 500k.

5 Year Budget Assumptions


Revenue	3% annual increase in Ad Valorem and Special Tax.
Security	Sheriff security costs increase annually 6%.
Roads, Culverts & Bridges	Culvert assessment and repairs, slurry seal roads, bridge replacement funding
Professional and Administrative	3% average annual increase. No new services or fees budgeted.

Diablo Community Services District
FY 2025-2026 Budget

FY-July thru June	Actual		2026 Budget				YTD	Forecast		
	2023-24	2024-25*	Q1	Q2	Q3	Q4		2026	2027	2028
Beginning Cash	504,842	1,579,332	1,699,324	1,494,143	1,874,807	1,749,422	1,699,324	1,328,887	1,510,166	1,887,382
Revenue										
Ad valorem & special tax	927,754	950,809	-	538,633	-	440,700	979,333	1,008,713	1,038,975	1,070,144
Other	324,871	902	-	-	-	-	-	-	-	-
Total Income	1,252,625	951,711	-	538,633	-	440,700	979,333	1,008,713	1,038,975	1,070,144
Expenses										
Security	371,258	385,851	101,580	104,220	92,220	98,460	396,479	407,548	432,000	457,920
Roads/bridges/culverts	191,502	208,165	35,000	16,600	8,400	740,000	800,000	272,000	72,500	73,500
Professional	114,529	116,248	25,051	33,150	23,890	22,575	104,666	103,862	110,233	110,064
Insurance	41,214	41,315	41,000	-	825	-	41,825	41,825	41,825	41,825
Administrative	1,776	8,201	2,550	4,000	50	200	6,800	2,200	5,200	2,300
Total Expenses	720,278	759,779	205,181	157,970	125,385	861,235	1,349,770	827,435	661,759	685,610
Net Income	532,347	191,932	(205,181)	380,664	(125,385)	(420,535)	(370,436)	181,279	377,216	384,534
Incr/(decr) in AP/prepays	542,143	(71,940)								
Ending Cash (500k min)**	1,579,332	1,699,324	1,494,143	1,874,807	1,749,422	1,328,887	1,328,887	1,510,166	1,887,382	2,271,916
Other Financial Data										
Reserves (bridge/culvert) (Unfunded)	760,928	857,287					953,705	1,051,216	1,149,853	1,249,648

* Includes 9 months actual figures

** Includes FEMA Advance of \$457,858.

From: Jeff Eorio diablojeff@sbcglobal.net 
Subject: E-Bike Concerns in Diablo
Date: May 11, 2025 at 10:36 PM
To: DCSD General Manager generalmanager@diablocsd.org
Cc: Jeff Eorio diablojeff@sbcglobal.net



External (diablojeff@sbcglobal.net)

[Report This Email](#) [FAQ](#) [GoDaddy Advanced Email Security, Powered by INKY](#)

Please read into the record for the May meeting, as I am out of state and unable to attend your meeting.

Living on Alameda Diablo, I am very concerned about the dangerous and growing use of Class 2 e-bikes with throttles which are speeding on our roads by children under the age of 16. Every day I see middle school and younger children riding these electric motorcycles to and from school and especially on weekends. I have witnessed several close calls with drivers at the Alameda Diablo/EI Nido intersection and have seen kids driving well above 20 miles per hour in front of my home. With a YouTube video, these teens are able to modify the electronics and making it easy to increase speeds up to 45 mph!

These electric motorcycles (the ones with throttles), as I understand the vehicle code, are not street legal for minors without licenses and should not be allowed on our streets. I know that Marin County has passed an ordinance prohibiting their use by and I am working with a committee here in the Valley to try to get the cities of San Ramon, Danville and Contra Costa County to pass similar legislation outlawing their use on public streets. Marin County schools have also banned them from parking on school grounds.

Diablo's contracted Deputy should be advising children with warning letters to their parents that these electric motorcycles are only to be ridden by licensed drivers.

Thank you for putting this on the agenda and I support the District taking meaningful action to prevent a tragedy.

Jeff Eorio
1957 Alameda Diablo

**DIABLO COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
SPECIAL MEETING MINUTES
DIABLO COUNTRY JIM STONE ROOM
JUNE 10, 2025, 5:00 P.M.**

CALL TO ORDER: Vice President Lorenz called the meeting to order at 5:05 pm

ROLL CALL: General Manager Torru called the roll as follows:

Directors present: Lorenz, Luecht, Slavonia

Directors absent: Cox, Chartier

Vice President Lorenz welcomed Directors and the public and explained the rules for public comment.

PUBLIC COMMENTS:

Catherine Heller commented on the District resident email regarding District Road Maintenance.

BOARD/STAFF COMMUNICATION AND ACTIONS:

FINANCES:

Vice President Lorenz presented for consideration Resolution 2025-06, 2026 Tax Rates. On motion by Director Slavonia and second by Director Luecht Resolution 2025-06, 2026 Tax Rates, was adopted. Motion passed 3-0.

Vice President Lorenz presented for consideration Resolution 2025-07, 2025-2026 Budget. On motion by Director Luecht and second by Director Slavonia Resolution 2025-07, 2025-2026 Budget, was adopted. Motion passed 3-0.

CALL OF NEXT MEETING/ADJOURNMENT:

Vice President Lorenz called the next meeting for August 11, 2025 at 6:00 pm at Diablo Country Club. There being no further business, the meeting was adjourned at 5:20 p.m.

Diablo Community Services District by

Kathy Torru, General Manager

RESOLUTION NO. 2025-06

RESOLUTION OF THE DIABLO COMMUNITY SERVICES DISTRICT DIRECTING COUNTY AUDITOR TO LEVY VOTER-APPROVED PARCEL TAX (MEASURE B OF MARCH 2018)

WHEREAS, at an election held on March 6, 2018, the Diablo Community Services District ("District") was successful in obtaining more than two-thirds voter approval to levy a qualified special tax known as Measure B (the "Tax"), as evidenced by the letter from the Contra Costa County Clerk dated March 14, 2018 containing the Certificate of Election Results; and

WHEREAS, the Tax set the initial rates for Improved Parcels, Unimproved Parcels, and the Diablo Country Club at \$662.26, \$128.06, and \$23,444.68, respectively; and

WHEREAS, the Tax allows for an annual inflation adjustment, and the District has calculated the rates for Fiscal Year 2025-2026 to be \$814.52, \$157.52, and \$28,834.02 for Improved Parcels, Unimproved Parcels, and the Diablo Country Club, respectively; and

WHEREAS, the District desires at this time to request that the Contra Costa County Auditor enter the Tax on the tax roll for collection and distribution by the Contra Costa County Tax Collector for Fiscal Year 2025-26.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. **Recitals.** The foregoing recitals are true and correct.

Section 2. **Direction to County Auditor to Levy and Collect Tax for Fiscal Year 2024-25.** The proceedings in connection with the March 6, 2018 Tax election have been accomplished in accordance with law. As such, the Contra Costa County Auditor is hereby directed to include the Tax on the tax rolls for Fiscal Year 2025-26 as follows: **\$814.52** for Improved Parcels, **\$157.52** for Unimproved Parcels, and **\$28,834.02** for the Diablo Country Club.

Section 3. **Not Special Benefit Assessment; No New Taxing Area.** The Tax is a special tax approved by more than two-thirds of the voters of the District voting on the measure, as authorized by California Constitution Article XIII A and California Government Code Section 50075. The procedures applicable to special benefit assessments, fees and charges set forth in California Constitution Article XIID do not apply to the Tax. In addition, the Tax shall be levied within the boundaries of the existing District. No new taxing area will be formed for purposes of the levy of the Tax.


Section 4. **Actions to Facilitate Levy of Tax.** The President of the Board of Directors is hereby authorized to take, for each fiscal year following 2025-2026, any such further actions as may be required to facilitate the successful levy and collection of the Tax in the District including, but not limited to, each year providing the County Auditor with a list of parcels upon which the Tax shall be levied, and to respond to any further requests of the County Auditor with respect to such Tax.

Section 5. **Collection.** The Tax shall be collected in the same manner as ordinary ad valorem taxes are collected and shall be subject to the same penalties and the same procedure, sale and lien priority in case of delinquency as is provided for ad valorem taxes, and the County

Auditory is hereby authorized to deduct reasonable administrative costs incurred in collecting any such special tax.

Section 6. **Effective Date.** This Resolution shall take effect on and after its adoption.

PASSED, APPROVED AND ADOPTED this 10 day of June 2025.



Matthew Cox,
President of the Board of Directors of the
Diablo Community Services District

ATTEST:



Christine Chartier, Secretary of the
Board of Directors of the
Diablo Community Services District

STATE OF CALIFORNIA)
) ss.
COUNTY OF CONTRA COSTA)

I, Christine Chartier, Secretary of the Board of Directors of the Diablo Community Services District, do hereby certify that the above and foregoing is a full, true, and correct copy of Resolution No. 2025-06 of said Board, and that the same has not been amended or repealed.

DATED: June 10, 2025



Christine Chartier, Secretary of the
Board of Directors of the
Diablo Community Services District

RESOLUTION NO. 2025-07

**RESOLUTION OF THE DIABLO COMMUNITY SERVICES DISTRICT APPROVING
THE FISCAL YEAR 2026 BUDGET**

WHEREAS, the Diablo Community Services District (District) on May 26, 2025 caused to be published in the News Register of Contra Costa County, a newspaper of general circulation, a notice that the General Manager had prepared a proposed final budget for fiscal year 2026, which was available for inspection, and that a public meeting would be held on Tuesday June 10, 2025 at 5:00 p.m. at which time any person could appear and be heard regarding any item in the fiscal year 2026 budget or regarding the addition of any other items; and

WHEREAS, the District did hold a public meeting on June 10, 2025 at 5:00 p.m., at which time any person could appear and be heard regarding any item in the fiscal year 2026 budget or regarding the addition of any other items.

NOW THEREFORE BE IT RESOLVED, that the District Board of Directors adopts the instrument attached as its final budget for fiscal year 2026.

BE IT FURTHER RESOLVED, that a copy of the final budget of the District be forwarded to the Auditor of Contra Costa County.

Effective Date. This Resolution shall take effect on and after its adoption.

* * * * *

PASSED, APPROVED AND ADOPTED this 10 day of June 2025.



Matthew Cox,
President of the Board of Directors of the
Diablo Community Services District

ATTEST:



Christine Chartier, Secretary of the
Board of Directors of the
Diablo Community Services District

STATE OF CALIFORNIA)
)ss.
COUNTY OF CONTRA COSTA)

I, Christine Chartier, Secretary of the Board of Directors of the Diablo Community Services District, do hereby certify that the foregoing Resolution No. 2025-07 was duly adopted by the Board of Directors of said District at a regular meeting thereof held on the 10 day of June 2025, and that it was so adopted by the following vote:

AYES: Lorenz, Slavonia, Luecht

NOES: None

ABSENT: Cox, Chartier

ABSTAIN: None



Christine Chartier, Secretary of the
Board of Directors of the
Diablo Community Services District

STATE OF CALIFORNIA)
) ss.
COUNTY OF CONTRA COSTA)

I, Christine Chartier, Secretary of the Board of Directors of the Diablo Community Services District, do hereby certify that the above and foregoing is a full, true, and correct copy of Resolution No. 2025-07 of said Board, and that the same has not been amended or repealed.

DATED: June 10, 2025



Christine Chartier, Secretary of the
Board of Directors of the
Diablo Community Services District

Diablo Community Services
District FY 2025-2026
Budget

FY-July thru June	Actual		2026 Budget					Forecast		
	2023-24	2024-25*	Q1	Q2	Q3	Q4	YTD	2026	2027	2028
Beginning Cash	504,842	1,579,332	1,699,324	1,494,143	1,874,807	1,749,422	1,699,324	1,328,887	1,510,166	1,887,382
Revenue										
Ad valorem & special tax	927,754	950,809	-	538,633	-	440,700	979,333	1,008,713	1,038,975	1,070,144
Other	324,871	902	-	-	-	-	-	-	-	-
Total Income	1,252,625	951,711	-	538,633	-	440,700	979,333	1,008,713	1,038,975	1,070,144
Expenses										
Security	371,258	385,851	101,580	104,220	92,220	98,460	396,479	407,548	432,000	457,920
Roads/bridges/culverts	191,502	208,165	35,000	16,600	8,400	740,000	800,000	272,000	72,500	73,500
Professional	114,529	116,248	25,051	33,150	23,890	22,575	104,666	103,862	110,233	110,064
Insurance	41,214	41,315	41,000	-	825	-	41,825	41,825	41,825	41,825
Administrative	1,776	8,201	2,550	4,000	50	200	6,800	2,200	5,200	2,300
Total Expenses	720,278	759,779	205,181	157,970	125,385	861,235	1,349,770	827,435	661,759	685,610
Net Income	532,347	191,932	(205,181)	380,664	(125,385)	(420,535)	(370,436)	181,279	377,216	384,534
Incr/(decr) in AP/prepays	542,143	(71,940)								
Ending Cash (500k min)**	1,579,332	1,699,324	1,494,143	1,874,807	1,749,422	1,328,887	1,328,887	1,510,166	1,887,382	2,271,916
Other Financial Data										
Reserves (bridge/culvert) (Unfunded)	760,928	857,287					953,705	1,051,216	1,149,853	1,249,648

* Includes 9 months actual figures

** Includes FEMA Advance of \$457,858.