

**DIABLO COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
SPECIAL MEETING AGENDA¹
DIABLO COUNTRY JIM STONE ROOM
TUESDAY, JUNE 10, 2025, 5:00 P.M.**

CALL TO ORDER:

President: Matt Cox

ROLL CALL:

Secretary: Christine Chartier

Directors: Cox, Chartier, Lorenz, Slavonia, Luecht

PUBLIC COMMENTS: *Public comments will be taken on agenda items and are limited to 3 minutes per person when speaking in English, and 6 minutes per person when using a translator. Comments by the audience are not intended to result in a dialogue between members of the audience or between the audience and the Board. Please note that under Brown Act regulations, no member of the Board may engage in any discussion, other than a brief comment or request for clarification, of any item raised by any member of the audience unless that item is included as an agenda item.*

1. BOARD/STAFF COMMUNICATION AND ACTIONS

FINANCES: Director Lorenz

- a) Present Resolution 2025-06, 2026 Tax Rates.
- b) Present Resolution 2025-07, 2025-2026 Budget.

2. CALL OF NEXT MEETING & ADJOURNMENT

The next DCSD Regular Board meeting is scheduled for August 11, 2025, at 6:00 p.m. at Diablo Country Club.

Diablo Community Services District by

Kathy Torru, General Manager

DCSD Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet, or other writings that may be distributed at the meeting should contact the General Manager at least one working day before the meeting at (925) 683-4956 or generalmanager@diablocsd.org. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Public records that relate to any item on the open session agenda are available for public inspection by contacting the General Manager and on the District's website <http://diablocsd.org>.

¹ Agenda attachments are available on the DCSD's website (www.diablocsd.org) home page under Agenda.

RESOLUTION NO. 2025-06

RESOLUTION OF THE DIABLO COMMUNITY SERVICES DISTRICT DIRECTING COUNTY AUDITOR TO LEVY VOTER-APPROVED PARCEL TAX (MEASURE B OF MARCH 2018)

WHEREAS, at an election held on March 6, 2018, the Diablo Community Services District ("District") was successful in obtaining more than two-thirds voter approval to levy a qualified special tax known as Measure B (the "Tax"), as evidenced by the letter from the Contra Costa County Clerk dated March 14, 2018 containing the Certificate of Election Results; and

WHEREAS, the Tax set the initial rates for Improved Parcels, Unimproved Parcels, and the Diablo Country Club at \$662.26, \$128.06, and \$23,444.68, respectively; and

WHEREAS, the Tax allows for an annual inflation adjustment, and the District has calculated the rates for Fiscal Year 2025-2026 to be \$814.52, \$157.52, and \$28,834.02 for Improved Parcels, Unimproved Parcels, and the Diablo Country Club, respectively; and

WHEREAS, the District desires at this time to request that the Contra Costa County Auditor enter the Tax on the tax roll for collection and distribution by the Contra Costa County Tax Collector for Fiscal Year 2025-26.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. **Recitals.** The foregoing recitals are true and correct.

Section 2. **Direction to County Auditor to Levy and Collect Tax for Fiscal Year 2024-25.** The proceedings in connection with the March 6, 2018 Tax election have been accomplished in accordance with law. As such, the Contra Costa County Auditor is hereby directed to include the Tax on the tax rolls for Fiscal Year 2025-26 as follows: **\$814.52** for Improved Parcels, **\$157.52** for Unimproved Parcels, and **\$28,834.02** for the Diablo Country Club.

Section 3. **Not Special Benefit Assessment; No New Taxing Area.** The Tax is a special tax approved by more than two-thirds of the voters of the District voting on the measure, as authorized by California Constitution Article XIII A and California Government Code Section 50075. The procedures applicable to special benefit assessments, fees and charges set forth in California Constitution Article XIID do not apply to the Tax. In addition, the Tax shall be levied within the boundaries of the existing District. No new taxing area will be formed for purposes of the levy of the Tax.

Section 4. **Actions to Facilitate Levy of Tax.** The President of the Board of Directors is hereby authorized to take, for each fiscal year following 2025-2026, any such further actions as may be required to facilitate the successful levy and collection of the Tax in the District including, but not limited to, each year providing the County Auditor with a list of parcels upon which the Tax shall be levied, and to respond to any further requests of the County Auditor with respect to such Tax.

Section 5. **Collection.** The Tax shall be collected in the same manner as ordinary ad valorem taxes are collected and shall be subject to the same penalties and the same procedure, sale and lien priority in case of delinquency as is provided for ad valorem taxes, and the County

Auditory is hereby authorized to deduct reasonable administrative costs incurred in collecting any such special tax.

Section 6. **Effective Date.** This Resolution shall take effect on and after its adoption.

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PASSED, APPROVED AND ADOPTED this 10 day of June 2025.

Matthew Cox,
President of the Board of Directors of the
Diablo Community Services District

ATTEST:

Christine Chartier], Secretary of the
Board of Directors of the
Diablo Community Services District

STATE OF CALIFORNIA)
)ss.
COUNTY OF CONTRA COSTA)

I, Christine Chartier, Secretary of the Board of Directors of the Diablo Community Services District, do hereby certify that the foregoing Resolution No. 2025-06 was duly adopted by the Board of Directors of said District at a regular meeting thereof held on the 10 day of June 2025, and that it was so adopted by the following vote:

AYES:

NOES: None

ABSENT:

ABSTAIN: None

Christine Chartier, Secretary of the
Board of Directors of the
Diablo Community Services District

STATE OF CALIFORNIA)
) ss.
COUNTY OF CONTRA COSTA)

I, Christine Chartier, Secretary of the Board of Directors of the Diablo Community Services District, do hereby certify that the above and foregoing is a full, true, and correct copy of Resolution No. 2025-02 of said Board, and that the same has not been amended or repealed.

DATED: June 10, 2025

Christine Chartier, Secretary of the
Board of Directors of the
Diablo Community Services District

RESOLUTION NO. 2025-07

**RESOLUTION OF THE DIABLO COMMUNITY SERVICES DISTRICT APPROVING
THE FISCAL YEAR 2025-2026 BUDGET**

WHEREAS, the Diablo Community Services District (District) on May 26, 2025 caused to be published in the News Register of Contra Costa County, a newspaper of general circulation, a notice that the General Manager had prepared a proposed final budget for fiscal year 2025-2026, which was available for inspection, and that a public meeting would be held on Tuesday June 10, 2025 at 5:00 p.m. at which time any person could appear and be heard regarding any item in the fiscal year 2025-2026 budget or regarding the addition of any other items; and

WHEREAS, the District did hold a public meeting on June 10, 2025 at 5:00 p.m., at which time any person could appear and be heard regarding any item in the fiscal year 2025-2026 budget or regarding the addition of any other items.

NOW THEREFORE BE IT RESOLVED, that the District Board of Directors adopts the instrument attached as its final budget for fiscal year 2025-2026.

BE IT FURTHER RESOLVED, that a copy of the final budget of the District be forwarded to the Auditor of Contra Costa County.

Effective Date. This Resolution shall take effect on and after its adoption.

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PASSED, APPROVED AND ADOPTED this 10 day of June 2025.

Matthew Cox,
President of the Board of Directors of the
Diablo Community Services District

ATTEST:

Christine Chartier], Secretary of the
Board of Directors of the
Diablo Community Services District

STATE OF CALIFORNIA)
)ss.
COUNTY OF CONTRA COSTA)

I, Christine Chartier, Secretary of the Board of Directors of the Diablo Community Services District, do hereby certify that the foregoing Resolution No. 2025-07 was duly adopted by the Board of Directors of said District at a regular meeting thereof held on the 10 day of June 2025, and that it was so adopted by the following vote:

AYES:

NOES: None

ABSENT:

ABSTAIN: None

Christine Chartier, Secretary of the
Board of Directors of the
Diablo Community Services District

STATE OF CALIFORNIA)
) ss.
COUNTY OF CONTRA COSTA)

I, Christine Chartier, Secretary of the Board of Directors of the Diablo Community Services District, do hereby certify that the above and foregoing is a full, true, and correct copy of Resolution No. 2025-02 of said Board, and that the same has not been amended or repealed.

DATED: June 10, 2025

Christine Chartier, Secretary of the
Board of Directors of the
Diablo Community Services District

Diablo Community Services District
FY 2025-2026 Budget

FY-July thru June	Actual		2026 Budget					Forecast		
	2023-24	2024-25*	Q1	Q2	Q3	Q4	YTD	2026	2027	2028
Beginning Cash	504,842	1,579,332	1,699,324	1,494,143	1,874,807	1,749,422	1,699,324	1,328,887	1,510,166	1,887,382
Revenue										
Ad valorem & special tax	927,754	950,809	-	538,633	-	440,700	979,333	1,008,713	1,038,975	1,070,144
Other	324,871	902	-	-	-	-	-	-	-	-
Total Income	1,252,625	951,711	-	538,633	-	440,700	979,333	1,008,713	1,038,975	1,070,144
Expenses										
Security	371,258	385,851	101,580	104,220	92,220	98,460	396,479	407,548	432,000	457,920
Roads/bridges/culverts	191,502	208,165	35,000	16,600	8,400	740,000	800,000	272,000	72,500	73,500
Professional	114,529	116,248	25,051	33,150	23,890	22,575	104,666	103,862	110,233	110,064
Insurance	41,214	41,315	41,000	-	825	-	41,825	41,825	41,825	41,825
Administrative	1,776	8,201	2,550	4,000	50	200	6,800	2,200	5,200	2,300
Total Expenses	720,278	759,779	205,181	157,970	125,385	861,235	1,349,770	827,435	661,759	685,610
Net Income	532,347	191,932	(205,181)	380,664	(125,385)	(420,535)	(370,436)	181,279	377,216	384,534
Incr/(decr) in AP/prepays	542,143	(71,940)								
Ending Cash (500k min)**	1,579,332	1,699,324	1,494,143	1,874,807	1,749,422	1,328,887	1,328,887	1,510,166	1,887,382	2,271,916
Other Financial Data										
Reserves (bridge/culvert) (Unfunded)	760,928	857,287					953,705	1,051,216	1,149,853	1,249,648

* Includes 9 months actual figures

** Includes FEMA Advance of \$457,858.