

**DIABLO COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
SPECIAL MEETING MINUTES  
BASE OF KAY'S TRAIL  
SEPTEMBER 21, 2024 7:00 A.M.**

**CALL TO ORDER:** President Kathy Urbelis called the meeting to order at 7:00 am.

President Urbelis welcomed Directors and the public and explained the rules for public comment.

**ROLL CALL:** President Urbelis called the roll as follows:

**Directors present: Urbelis, Cox, Lorenz**

**Directors absent: Slavonia, Chartier**

**WELCOME OFFICIALS:**

Kathy Torru (General Manager)

**PUBLIC COMMENTS:** None

**BOARD/STAFF COMMUNICATION AND ACTIONS:**

**ADMINISTRATIVE:**

General Manager Torru updated the Directors on the status of the Dan Cook Creek channel mitigation project and the challenges that were encountered. The Directors discussed the limited options available that fall within the confines of the California Department of Fish and Wildlife (CDFW) permit and settled on the recommendation put forth by ENGEO and GJR Development.

On motion by Director Lorenz, and second by Director Cox, General Manager Torru and Director Cox are authorized to negotiate a change order with GJR Development not to exceed \$12,000 for the Dan Cook Creek channel mitigation project. Motion passed 3-0.

**CALL OF NEXT MEETING/ADJOURNMENT:**

President Urbelis called the next meeting for October 14, 2024 at 6:00 pm at Diablo Country Club. There being no further business, the meeting was adjourned at 7:25 a.m.

Diablo Community Services District by

Kathy Torru, General Manager