

**DIABLO COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
MEETING MINUTES  
DIABLO COUNTRY CLUB RED HORSE TAVERN TOO  
SEPTEMBER 12, 2023, 6:00 P.M.**

**CALL TO ORDER:** President Kathy Urbelis called the meeting to order at 6:03 pm.

President Urbelis welcomed Directors and the public and explained the rules for public comment.

**ROLL CALL:** Secretary Chartier called the roll as follows:

**Directors present: Urbelis, Cox, Chartier, Lorenz, Slavonia**

**Directors absent: None**

**WELCOME OFFICIALS:**

Martin de los Angeles (of Best, Best, & Krieger LLP, General Counsel)

Cameron Collins (Supervisor Anderson's Liaison)

Deputy Chris Stoffels (CCC Sheriff)

Lt. Scott Dickerson (Valley Station Commander)

Leslie Keane (DPOA President)

**PUBLIC COMMENTS:**

Kay Batts requested that the DCSD provide the current status of Kay's Trail to address the entrance on Alameda Diablo, survey information and condition of the trail.

Nicola Place thanked the Board for ensuring that Diablo's deputy is visible on Mt. Diablo Scenic Blvd.

Jeff Eorio strongly urged the Board to adopt the County 3-foot setback. He concurred with Ms. Place regarding Mt. Diablo Scenic Blvd, recommended that a Record Retention Policy be adopted; and recommended community treatment and management of Elm Tree disease.

David Mackesy recommends that neighbors and the Board notify developers and new owners regarding a 3-foot setback rather than give that power to the County.

Ray Brandt echoes what David Mackesey said.

Tony Geisler asked for a volunteer to monitor the elm tree situation and volunteered to work with the Country regarding the 3-foot setback issue.

**BOARD/STAFF COMMUNICATION AND ACTIONS:**

**ADMINISTRATIVE:**

The Board is recommending Martin de los Angeles of Best, Best, & Krieger LLP (BBK) as its new General Counsel. It was moved by Director Lorenz and seconded by Director Cox to adopt BBK's Legal Services Agreement, naming Martin de los Angeles as General Counsel. The motion was approved 5-0. Director Urbelis called for a warm welcome for the new GC.

Director Urbelis introduced Deputy Chris Stoffels who became our new Sherriff on July 3<sup>rd</sup>. The community welcomed and thanked him for making his presence known throughout Diablo.

A warm welcome was also extended to Lt. Scott Dickerson, the new Valley Station Commander.

Director Urbelis provided an update regarding Kay's Trail. The trail entrance from Alameda Diablo has a structure spanning the creek that was compromised during last winter's storms. As a result, GM Torru met with CA Fish and Wildlife to discuss a plan to restore the creek to its original state. The engineering, permitting, and creek restoration work is estimated to take 9-12 months according to CA Fish and Wildlife.

Director Lorenz presented the FY23 financial summary, which is posted on the website. Summarizing the fiscal year ending in June, District income was higher than budget, expenses for security, roads and administration were higher as well. Much due to storm damage. The District's goal is to maintain a cash balance of \$500k and that was accomplished. The Board continues to actively pursue reimbursement funds from FEMA. The annual external audit will be discussed at the next meeting.

### **ROADS:**

Director Cox provided details regarding FEMA. The District has 5 projects filed with FEMA for reimbursement for 2022-23 storm related damages. Four of the projects totaling \$312K have been obligated by FEMA and submitted to CAL-OES for State review and funding. A fifth project, a permanent repair of the failed creek bank, is still pending FEMA review. In addition to the FEMA and CAL-OES reviews, permits are required from CA Fish and Wildlife, Army Corps of Engineers and the Water Resource Board. A permit has been received from CA Fish and Wildlife; the Army Corps of Engineers is performing a final review. The Water Resource Board has not yet responded. All of these permits must be submitted to the State before funding will occur.

### **SECURITY:**

Director Slavonia asked Deputy Stoffels for a security summary. Deputy Stoffels noted that Diablo's crime rate is very low. There were 71 calls in the past 30 days. Warnings and citations were issued for running stop signs, speeding is rare due to speed bumps. A suspicious circumstance occurred when someone removed 4 feet of wall from a property on Alameda Diablo. Since the owner of the property is currently unknown, there will be no further action at this time. There was one hit and run involving a car and a truck that is still under investigation.

### **CONSENT CALENDAR:**

On motion of Director Slavonia, seconded by Director Cox, the Directors approved the consent calendar. Motion passed 5-0.

### **REPORTS:**

**CONTRA COSTA COUNTY:** There has been 1 application to DMAC for a tree permit.

**DIABLO PROPERTY OWNERS' REPORT:** The DPOA has held several events recently: Dog Walk, Ice Cream Social, Raising of the Flags for Labor Day and September 11. A History Walk is coming soon. The Annual Halloween Party on Alameda Diablo is being planned.

**DIABLO COUNTRY CLUB:** None

### **DIRECTOR COMMENTS:**

Director Slavonia mentioned that dead branches hanging over streets are a hazard and that property owners should take responsibility for removal. Director Urbelis said that should be included in the encroachment ordinance review.

Director Chartier remarked that the sign at the Alameda Diablo entrance is in disrepair. Director Urbelis will notify General Manager Torru.

**FUTURE AGENDA ITEMS:**

Flock Camera System

**CALL OF NEXT MEETING/ADJOURNMENT:**

President Urbelis called the next meeting for October 10, 2023 at 6:00 pm at the Diablo Country Club. There being no further business, the meeting was adjourned at 6:39 p.m.

**Diablo Community Services District by**

**Julie Nejedly, Stand-in for General Manager**