

**DIABLO COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING AGENDA
TELECONFERENCE VIA THE APPLICATION ZOOM
TUESDAY, NOVEMBER 10, 2020 7:30 p.m.**

CORONAVIRUS DISEASE (COVID-19) ADVISORY AND MEETING PROCEDURE

On March 19, 2020 the Governor issued Executive Order N-33-20, ordering all residents in the State of California to shelter at their place of residence, with the exception of those who may leave to provide or receive critical services, as defined in Order N-33-20.

Under the Governor's Executive Order N-29-20, Diablo Community Services District may utilize teleconferencing for their meetings, as a precaution to protect the health and safety of staff, officials, and the general public. Board members will be participating via teleconference. As such, there will be no physical location for members of the public to participate in this meeting.

All members of the public seeking to observe and/or address the Board may participate in the meeting in the manner described below.

This meeting can be viewed on the web-video communication platform Zoom.

ZOOM WEBSITE: <https://zoom.us/j/4680449859>
MEETING ID: 468 044 9859

Listen to the meeting live by calling Zoom.

CALL IN (AUDIO) PHONE NUMBER: Call **(346) 248-7799** or **(669) 900-9128** and enter the Meeting ID# 468 044 9859 followed by the pound (#) key.

To submit public comments before the meeting, please email your comments to generalmanager@diablocsd.org. In the body of the email, include the agenda item number and title as well as your comments. All comments must be received before 12:00 PM the day of the meeting to be included. If you would like your emailed comment to be read aloud at the meeting (not to exceed 3 minutes at staff's cadence) prominently write "Read Aloud at Meeting" at the top of the email. During the meeting, the Board President or designee will announce the opportunity to make public comments and the procedure for doing so. Emailed comments received after the close of the public comment period will be added to the record after the meeting.

CALL TO ORDER: **President: Ray Brant**
ROLL CALL: **Secretary: Jeff Eorio**
Brant, Urbelis, Becker, Eorio, Isom

PUBLIC COMMENTS: *Public comments will be taken on any subject including items on this agenda and are limited to 3 minutes per person when speaking in English, and 6 minutes per person when using a translator. Comments by the audience are not intended to result in a dialogue between members of the audience or between the audience and the Board. Please note that under Brown Act regulations, no member of the Board may engage in any discussion, other than a brief comment or request for clarification, of any item raised by any member of the audience unless that item is included as an agenda item.*

1. ANNOUNCEMENTS:

- a) Recognition of President Brant's 10+ years of service to the District.
- b) Court's November 6th ruling in Cervantes vs DCSD.

2. **ACTION ITEMS:**

- a) Approve the minutes of the October 13, 2020 Regular Meeting.
- b) Elect next Board President.
- c) Authorize the General Manager to negotiate and execute a contract to install two trash racks: one at the corner of Calle Arroyo and Canada Via and another at the corner of Calle Arroyo and Club House Road, at a cost not to exceed \$35,000.

3. **REPORTS:**

CONTRA COSTA COUNTY:	Alicia Nuchols
DIABLO COUNTRY CLUB:	Hank Salvo
DIABLO PROPERTY OWNERS ASSOC:	Dana Pingatore
ROADS:	Directors Becker & Brant
SECURITY:	Deputy Sheriff Dan Buergi & Lieutenant Brian Sliger

4. **CALL OF NEXT MEETING & ADJOURNMENT:** The next DCSD Regular Board meeting is scheduled for January 12, 2021 at 7:30 p.m. via Zoom.

Diablo Community Services District by

Kathy Torru, General Manager
generalmanager@diablocsd.org

DCSD Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet, or other writings that may be distributed at the meeting should contact the General Manager at least one working day before the meeting at (925) 683-4956 or generalmanager@diablocsd.org. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Public records that relate to any item on the open session agenda are available for public inspection by contacting the General Manager and on the District's website <http://diablocsd.org>.

STAFF REPORT

DATE: November 10, 2020
TO: DCSD Board Members
FROM: Kathy Torru, General Manager
RE: Proposed trash racks at two creek heads on Calle Arroyo

I. Background

There are two creeks within the District that carry water from Mt Diablo State Park and the Magee Ranch Preserve through the community of Diablo. The creeks are the East Branch of the Green Valley Creek and the Dan Cook Creek. The two creeks run through private property within Diablo and merge together with the East Branch of the Green Valley Creek at Diablo Road in Danville. It is the responsibility of the Diablo property owners to ensure that all obstructions are cleared from the creek bed that runs through their properties. While most of the creek beds are exposed there are sections of the creek that have been redirected underground through metal culverts. Maintenance of these culverts is the responsibility of the property owner, except where the culverts run under the District maintained roads. The District maintains those sections of culverts located beneath the road.

II. Proposed Installation and Maintenance of two trash racks.

At the corner of Calle Arroyo and Club House Road as well as at the corner of Calle Arroyo and Canada Via there exist two sections of creek that run under the District maintained roads in culverts. After crossing under the roads, the creek continues underground in large 48-inch culverts for an extended distance. Given the extended length of underground culvert at these locations, there are fewer open sections of creek where it is easier to identify and remove lodged debris or other obstructions. If debris is lodged in these underground sections, water could back up and potentially damage the roads maintained by the District.

To minimize the risk of debris creating an obstruction in the culverts, the District is proposing to install one trash rack at the corner of Calle Arroyo and Club House Road and a second trash rack at the corner of Calle Arroyo and Canada Via. These trash racks would be located where the creek enters the culvert and would be intended to prevent large pieces of debris from entering the culvert. The District will be responsible for keeping the two trash racks free of debris build up and for the overall maintenance of the two trash racks. The District's cost for these two trash racks is estimated to be around \$35,000. Maintenance of the trash racks would be an annual cost combined with the annual Storm Patrol work.

III. Recommended Action and Motion.

I recommend approval of the installation of two trash racks at the corner of Calle Arroyo and Club House Road and Calle Arroyo and Canada Via by way of the following motion:

- Move to authorize the General Manager to negotiate and execute a contract to install two trash racks: one at the corner of Calle Arroyo and Club House Road and another at the corner of Calle Arroyo and Canada Via, at a cost not to exceed \$35,000.