

**DIABLO COMMUNITY SERVICE DISTRICT
PO BOX 321
DIABLO CA 94528
BOARD OF DIRECTORS
MINUTES
DIABLO COUNTRY CLUB
March 8, 2016, 7:30 p.m.**

CALL TO ORDER: President Ray Brant called the meeting to order at 7:35 p.m.

ROLL CALL: Director Torru called the roll as follows

Directors Present: BRANT, TORRU, HOFFMAN, MINI,
CHOW

Directors Absent: None

COMMENTS FROM THE AUDIENCE: There were no comments from the audience.

ACTION ITEM: CONSENT CALENDAR.

1. Approve minutes of February Regular Meeting. On motion of Director Mini, second by Director Hoffman, the minutes of the February 9, 2016 meeting were unanimously approved

Ayes: Brant, Torru, Hoffman, Mini, Chow

Noes: None

Abstention: None

Absent: None

2. Approve minutes of February Special meeting. On motion of Director Hoffman, second by Director Chow, the minutes of the February 17, 2016 meeting were unanimously approved.

Ayes: Brant, Torru, Hoffman, Mini, Chow

Noes: None

Abstention: None

Absent: None

REPORTS:

DIABLO COUNTRY CLUB: Hank Salvo

Hank Salvo reported via email that the Central San Board has given their GM and staff the go ahead to work a plan with the Club for the water project in which they would build, own, finance and operate the facility. This is great news but now the details have to be filled in.

CONTRA COSTA COUNTY: Alicia Nuchols

No Report

DIABLO PROPERTY OWNERS' ASSOC.: Don Nejedley

The DPOA is hosting a St Patrick's Day celebration Sunday March 13th from 4-6:30 pm at the Diablo Country Club Bocce courts. Residents are invited to enjoy green beer, face painting and St Patrick's Day swag.

SECURITY: Deputy Sheriff Buergi

1. It was very quiet in Diablo and the surrounding areas in February.
2. The Deputy reminded the Board that it is against the law to pass a school bus (from either direction) when its lights are flashing and/or the stop sign is out. The fine is \$650 and 2 points on the driver's DMV record.
3. The new patrol vehicle has been ordered.

ROADS, BRIDGES & CULVERTS: Directors Hoffman and Mini

4. Don met with Justin at MCE to discuss the open punch list. MCE is putting together a work crew to complete the punch list once the weather warms up. The cost is estimated at \$20k
5. The Board discussed the various projects for future years. Director Hoffman stated that cost to grind and pave Caballo Ranchero Rd is \$450k, which exceeds the District's budget for next year. Instead \$150k will be budgeted to fix the cracks and seal the surface that should provide a 5-year temporary fix for the road. In addition \$150k would be budgeted to grind and pave mid Alameda Diablo from the bus stop to the

bridge.

6. The Board discussed the schedule to grind and pave all of the remaining roads in Diablo. Director Hoffman stated that he would put together a list of the roads and the cost to complete each road so that the Board can put together a 5-7 year plan to schedule and fund the project. Once the project is complete the roads will not need to be ground and paved again for 25 plus years. Every 5 years the roads will have cracks filled and be slurry sealed to extend the life.
7. **ACTION ITEM:** The Board discussed the addition of 3 stop signs to the corner of Calle Arroyo and Club House Road. On a motion by Director Hoffman and a second by Director Mini up to \$5k was approved for the addition of 3 stop signs and a berm at the corner of Calle Arroyo and Club House Rd.

Ayes: Brant, Torru, Hoffman, Mini, Chow
Noes: None
Abstention: None
Absent: None

FINANCIAL:

Director Torru

1. The Financial Report for February 2016 was presented by Director Torru. She reported a balance of \$564k.
2. Director Torru reported that the audit for FY 2014-15 was complete and a copy of the audit report was distributed to each Director.

CALL OF NEXT MEETING/ADJOURNMENT:

The president called the next meeting for April 12, 2016. There being no further business, the President adjourned the meeting at 8:35 p.m.

Diablo Community Service District
By

Kathy Torru, Finance Commissioner