

DIABLO COMMUNITY SERVICE DISTRICT
PO BOX 321
DIABLO CA 94528
AGENDA
BOARD OF DIRECTORS
DIABLO COUNTRY CLUB
October 13, 2015, 7:30 p.m.

CALL TO ORDER: President: Ray Brant

ROLL CALL: Secretary: Richard J. Breitwieser:

BRANT
TORRU
HOFFMAN
MINI
CHOW

COMMENTS FROM THE AUDIENCE: *Comments from the audience on any subject including items on this agenda. Comment limited to three minutes per presentation. If you agree with a prior speaker and have no additional facts to present, merely state that you agree with the statements of the prior speaker by name. Comments by the audience are not intended to result in a dialogue between members of the audience or between the audience and the Board.*

CLOSE COMMENTS FROM THE PUBLIC PORTION OF MEETING.

ACTION ITEM: Take action on closure of Alameda Diablo for Halloween

ACTION ITEM: Approve Auditor Engagement letter for audit FY 2015-16 from Vavrinek, Trine & Day., LLP. (Director Torru)

ACTION ITEM: Approve payment of following invoices:

Big O Tires Invoices: (Director Brant

NO 005073-45841 in the amount of \$1177.84 (Oil change and brakes);

NO 005073-43848 (tires)

Dryco invoice NO 2367 in the amount of \$226,800 (Directors Hoffman/Mini)

GFK Invoice NO 1468 in the amount of \$1150.00 (Directors Hoffman/Mini)

Container Solutions Invoice NO 119886 in the amount of \$2500 (Director Mini)

ACTION ITEM: Policy for payment of District Bills: (Director Torru)

Adopt policy that no invoice will be paid until approved by the full board, with exception of;

Routine and recurring bills including the bills of the Contra Costa County Sheriff, Gardner, Storage, and General Manager,

Grant authority to each director to authorize payment of up to \$7500 per job without approval of the board.

ACTION ITEM: Discuss and take action on RESOLUTION 2015 – 7 to establish an Inspection Fee to be charged to contractors working on a facility maintained by the Diablo Community Service District. A copy of Proposed Resolution 2015 – 7 is attached for reference. (Continued from August 11 meeting.)(Director Hoffman)

ACTION ITEM: Approve design for grid over the opening of the culvert at the intersection of Calle Arroyo and Canada Via. (Continued from August 11 meeting at which time \$5000 was approved for the fabrication and installation of the grid)(Director Hoffman/Mini)

ACTION ITEM: Authorize up to \$5,000 to MCE for crack sealing throughout Diablo.

ACTION ITM: Authorize up to \$20,000 to MCE for pavement repair on Caballo Ranchero.

ACTION ITEM: CONSENT CALENDAR. The following items will be considered under a single motion unless a director calls up a specific item for individual consideration.

1. Approve the Minutes Regular meeting held July 14, 2015.

REPORTS.

DPOA	Don Nejedly
DIABLO COUNTRY CLUB:	Hank Salvo
CONTRA COSTA COUNTY:	Alicia Nuchols
SECURITY:	Deputy Sheriff Dan Buergi
ROADS, BRIDGES & CULVERTS:	Directors Don Hoffman and Je ff Mini.
FINANCIAL:	Director Torru

COMMENTS BY DIRECTORS/PRESIDENT:

ADJOURNMENT/ NEXT MEETING:

Diablo Community Service District
By

Richard J. Breitwieser, Secretary

**BEFORE THE BOARD OF DIRECTORS OF THE
DIABLO COMMUNITY SERVICES DISTRICT**

RESOLUTION 2015 – 7

A RESOLUTION SETTING
THE INSPECTIN FEES FOR
INSPECTORS EMPLOYED BY
THE DIABLO COMMUNITY
SERVICE DISTRICT TO INSPECT
WORK PERFORMED ON A
WORK PROJECT IN DIABLO

WHEREAS from time to time contractors desire to perform work in Diablo that includes the invasion of a Diablo Road, and

WHEREAS it is necessary for the Diablo Community Service district to insure that the work performed is of workmanlike quality;

NOW THEREFORE BE IT RESOLVED that any person or entity, that performs work on a road or facility or property maintained by the DIABLO COMMUNITY SERVICE DISTRICT shall pay an inspection fee to the DIABLO COMMUNITY SERVICE DISTRICT equal to the prevailing hourly rate for a licensed civil engineer in Contra Costa County plus 15% overhead for the number of hours determined by the Roads Commissioner necessary to perform the inspection of the work to be performed. The payment shall be paid no less than 10 work days before the commencement of the work. If the work of the inspector(s) takes longer than originally established, the Roads Commissioner shall estimate the additional time for the inspection work to be performed and the contractor shall immediately pay said sum to the DIABLO COMMUNITY SERVICE DISTRICT.

CERIFICIATION

I, the undersigned, certify that I am the Secretary of the Diablo Community Service District and that this Resolution 2015 – 7 is a true and accurate copy of Resolution 2015 – 7 passed by the Board of Directors of the Diablo Community Service District on July 14, 2015 at Diablo California.

Date: _____

Richard J. Breitwieser
Secretary of the Diablo Community Service District