

**DIABLO COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
TELECONFERENCE VIA THE APPLICATION ZOOM
AUGUST 10, 2021 7:30 p.m.**

CALL TO ORDER: President Kathy Urbelis called the meeting to order at 7:30 p.m.
ROLL CALL: Secretary Jeff Eorio called the roll as follows:

Directors present: Urbelis, Becker, Eorio, Isom, Cox
Directors absent: None

President Urbelis welcomed Directors and the general public and explained the rules for public comment.

PUBLIC COMMENTS:

Nicola Place updated the Board on her efforts, along with other Mt Diablo Scenic neighbors, to engage the Mt Diablo State Park officials to make Mt. Diablo Scenic a safer road for Diablo residents who live on it and for visitors heading to the Park. Nicola thanked the DCSD Board for writing a letter to the Director of the CA State Park in support of their efforts.

BOARD/STAFF COMMUNICATION AND ACTIONS:

ADMINISTRATIVE:

Director Leonard Becker requested that the Board consider a motion to continue the discussion of the 2021 DCSD Ordinance Code, which is a replacement of the 1993 Ordinance Code, to the September 14th Regular Board Meeting to allow for more community input and conclusion of the Cervantes litigation.

On motion by Director Becker, second by Director Urbelis, the Board continued the discussion of the 2021 DCSD Ordinance Code to the September 14, 2021 Regular Board Meeting.

Ayes: Urbelis, Becker, Eorio, Isom, Cox
Noes: None
Abstentions: None
Absent: None

Director Urbelis presented to the Directors a draft letter to the Director of the Calif State Parks in support of Diablo residents request for enhanced safety measures on Mt Diablo Scenic.

On motion of Director Eorio, second by Director Isom, the Board approved the draft letter to the Director of the California State parks without any revisions.

Ayes: Urbelis, Becker, Eorio, Isom, Cox
Noes: None
Abstentions: None
Absent: None

General Manager Torru presented the District's FY2021 Financial Report. A copy of the Financial Report is attached as Exhibit A and is available for download on the District's website, www.diablocsd.org, under the Meetings & Financials Tab.

ROADS:

Director Cox reported that the slurry seal project, which involved the resurfacing of Alameda Diablo, Avenida Nueva, Caballo Ranchero Ct., Caballo Ranchero Dr., Calle Arroyo, Calle Los Callados, Casa Nuestra, Club House Rd., El Nido and La Cadena was completed last week. The project was a success overall with just a few minor hiccups that are being addressed this week.

SECURITY:

Deputy Buergi reported there were no incidents in July.

Director Becker shared the story of a Caballo Ranchero resident and his grandson who jumped into action when a neighbor’s tree caught fire as the result of a malfunctioning utility pole. The grandson extinguished the fire before the fire department arrived which saved the neighbors’ home. Director Becker asked that the grandson be recognized for his heroic efforts and service to the community. Alicia Nuchols, District Representative for CCC Supervisor Diane Burgis, said the County would provide a certificate honoring the young man.

CONSENT CALENDAR:

On motion of Director Eorio, second by Director Becker, the minutes of the June 8, 2021 meeting, were approved.

Ayes:	Urbelis, Becker, Eorio, Isom, Cox
Noes:	None
Abstentions:	None
Absent:	None

REPORTS:

CONTRA COSTA COUNTY: Alicia Nuchols, District Representative for CCC Supervisor Diane Burgis, provided the Board with a COVID update; Covid cases and hospitalizations are up in the County with 185 hospital beds currently filled. 80% of the hospitalized COVID patients are unvaccinated. Diablo’s vaccination rate is 90%.

In person meetings will resume October 1, 2021 as the Governor’s Executive Order N-29-20 allowing for teleconferenced meetings expires September 30, 2021.

DIABLO PROPERTY OWNERS REPORT: Dana Pingatore, DPOA President, reported that DPOA membership is at a record high with 75% participation this year. New residents are being welcomed on a regular basis and overall the feedback from the community has been very positive.

The DPOA is celebrating back to school with treats in the post office and signs at the entrances. An end of summer outdoor social celebration will be held in September and another Diablo History walk is in the planning stages. The DPOA continues to recognize the long term residents with Penny Adams featured this month in the post office.

The DPOA is working with the surrounding neighborhoods and the County Office of Emergency Services to develop a fire safety and evacuation plan for the Diablo Rd corridor. The first meeting is being held tomorrow night at the Diablo Country Club.

DIABLO COUNTRY CLUB: Hank Salvo, Diablo Country Club liaison, reported that the Club is working with an architect to create a scaled back House Project focusing on improvements in the fitness center, childcare, the Red Horse Tavern and the kitchen.

The Club continues to work with the County Central Sanitation District on the water project.

CALL OF NEXT MEETING/ADJOURNMENT:

The President called the next meeting for September 14, 2021. The meeting will be conducted via Zoom. There being no further business, the President adjourned the meeting at 8:30 p.m.

Diablo Community Services District by

Kathy Torru, General Manager

Exhibit A
 Diablo Community Services District
 Financial Report
 June 30, 2021

	July	August	September	October	November	December	January	February	March	April	May	June	Actual YTD	Budget YTD	Act vs Bud Variance
Beginning Cash	988,097	942,365	869,726	831,318	210,837	126,517	524,264	485,127	451,198	387,606	671,287	666,032	988,097	988,097	
Revenue															
Tax Revenue	-	-	-	12,134	-	433,052	-	-	-	312,429	-	49,635	807,250	792,438	14,812
Other Revenue	8	23	7	29	-	2	4	59	51	25	5	5	218	4,000	(3,782)
Total Income	8	23	7	12,163	-	433,054	4	59	51	312,454	5	49,640	807,468	796,438	11,029
Expenses															
Sheriff monthly services	28,720	25,638	23,963	23,649	26,289	26,473	25,342	26,384	25,978	24,086	24,145	25,961	306,628	342,040	(35,412)
Road/bridge/culvert/trail maint.	-	-	-	-	-	-	1,632	1,632	-	236	1,211	-	4,711	48,000	(43,289)
Road/bridge/culvert/trail projects		20,075	1,654	649,442	1,162	2,020			31,096				705,449	785,000	(79,551)
Professional services	10,445	6,564	6,800	7,370	3,711	4,171	4,954	16,729	4,448	3,959	3,940	4,021	77,112	105,950	(28,838)
Insurance	41,087	(107)	-	-	-	-	7,981	-	-	-	-	-	48,961	20,000	28,961
Administrative	391	587	21	21	21	1,936	556	-	300	91	66	134	4,124	6,890	(2,766)
Total Expenses	80,643	52,757	32,438	680,482	31,183	34,600	40,465	44,745	61,822	28,372	29,362	30,116	1,146,984	1,307,880	(160,895)
Incr/(decr) in cash*	(80,635)	(52,734)	(32,431)	(668,319)	(31,183)	398,454	(40,461)	(44,686)	(61,771)	284,082	(29,357)	19,524	(339,517)	(511,441)	171,925
Incr/(decr) in payable/prepaid	34,903	(19,905)	(5,977)	47,838	(53,137)	(707)	1,324	10,757	(1,821)	(401)	24,102	(39,034)	(2,058)		
Ending Cash	942,365	869,726	831,318	210,837	126,517	524,264	485,127	451,198	387,606	671,287	666,032	646,522	646,522	476,656	
Other Financial Data															
Prepaid/Deposit	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	-	-	-	41,015			
Sheriff cruiser asset, net***	10,787	10,032	9,277	8,563	7,850	7,136	6,422	5,709	4,995	-	-	-			
Depreciation/asset loss expense***	755	755	755	714	714	714	714	714	714	4,995	-	(150)	11,394	8,688	
Reserves (bridge/culvert)**	546,748	551,748	556,748	561,748	566,748	604,105	609,105	614,105	559,272	564,272	569,272	574,272			
Accounts payable	63,078	43,172	37,195	85,033	31,893	31,186	32,510	43,267	31,448	31,050	53,606	56,982			

* excludes depreciation

** reserves are unfunded

*** In March 2021 the Board voted to join the Sheriff ISF Leasing program and dispose of the District's vehicle in April 2021