

**DIABLO COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA
DIABLO COUNTRY CLUB
TUESDAY, NOVEMBER 12, 2019 7:30 p.m.**

CALL TO ORDER: President: Ray Brant

ROLL CALL: Secretary: Jeff Eorio
Directors: Brant, Urbelis, Becker, Eorio, Isom

1. **PUBLIC COMMENTS.** Comments from the audience on any subject including items on this agenda are limited to 3 minutes per person. Comments by the audience are not intended to result in a dialogue between members of the audience or between the audience and the Board. Please note that no member of the Board may engage in any discussion, other than a brief comment or request for clarification, of any item raised by any member of the audience unless that item is included as an agenda item. The reason is that this is a public Board subject to the Brown Act.

2. **ACTION ITEM.** Approve minutes of October 8, 2019 Regular Meeting
Approve minutes of October 8, 2019 Special Meeting

3. **REPORTS.**

CONTRA COSTA COUNTY: Alicia Nuchols

DIABLO COUNTRY CLUB: Hank Salvo

DIABLO PROPERTY OWNERS: Dana Pingatore

ROADS: Director Becker

a) Informational item: Vegetation, sight distance and other landscaping issues on Mt. Diablo Scenic Blvd.

SECURITY: Deputy Sheriff Dan Buergi

a) Presentation of Security Report for October 2019

FINANCIAL: Director Isom

a) **ACTION ITEM:** Consider and adopt Resolution 19-3 establishing a District policy to publicly report District finances quarterly.

b) Review financial reports from July, August, September, October 2019

4. **A) ACTION ITEM.** Review and authorize Board President to execute amended agreement for general counsel services with Jarvis Fay & Gibson, LLP allowing interim general counsel services to be provided by Alexandra Barnhill during General Counsel Christie Crawl's maternity leave.

B) ACTION ITEM: Review and authorize Board President to execute agreement with Bright View Tree Care and Landscape Services as the District's emergency tree removal and storm watch patrol.

5. **COMMENTS BY DIRECTORS.**

6. **ADJOURNMENT.** The next DCSD Regular Board meeting is scheduled for January 14, 2020 at 7:30 pm in the Diablo Room of the Diablo Country Club.

Diablo Community Services District by
Jeff Eorio, Secretary

RESOLUTION NO. 19-3

**RESOLUTION OF THE DIABLO COMMUNITY SERVICES DISTRICT
ESTABLISHING A POLICY TO PUBLICLY REPORT DISTRICT FINANCES
QUARTERLY**

WHEREAS, the District has historically provided updates on the District's finances at each monthly meeting; and

WHEREAS, the District currently does not employ a General Manager; and

WHEREAS, the District recently hired an accountant to perform accounting services for the District and charges for those services on an hourly basis; and

WHEREAS, the District wishes to consolidate its monthly financial reports into quarterly reports prepared by its accountant in order to minimize the expenses associated with preparation of those reports; and

WHEREAS, nothing in this Resolution No. 19-__ supersedes the District's obligations pursuant to the California Public Records Act (Gov. Code 6250 et seq.) or otherwise prohibits the District from releasing or publishing any financial report upon request or from releasing or publishing any financial report at any other time that the President of the Board determines it is appropriate or necessary to do so.

NOW, THEREFORE, BE IT RESOLVED:

1. The foregoing recitals are true and correct and made a part of this Resolution.
2. The District establishes a policy to publicly report District finances on a quarterly basis, which will occur at the District's March, June, September, and December meetings.
3. The establishment of this policy does not supersede the District's obligations pursuant to the California Public Records Act (Gov. Code 6250 et seq.) or otherwise prohibit the District from releasing or publishing any financial report upon request or from releasing or publishing any financial report at any other time that the President of the Board determines it is appropriate or necessary to do so.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE DIABLO COMMUNITY SERVICES DISTRICT on this 12th day of November 2019, by the following votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

Approved: _____

Ray Brant, President

ATTEST: _____

Jeff Eorio, Secretary