

**DIABLO COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
TELECONFERENCE VIA THE APPLICATION ZOOM
FEBRUARY 8, 2022, 7:30 p.m.**

CALL TO ORDER: President Kathy Urbelis called the meeting to order at 7:30 p.m.
ROLL CALL: Secretary Jeff Eorio called the roll as follows:

Directors present: Urbelis, Becker, Eorio, Cox
Directors absent: Isom

President Urbelis welcomed Directors and the public and explained the rules for public comment.

PUBLIC COMMENTS: None

BOARD/STAFF COMMUNICATION AND ACTIONS:

ADMINISTRATIVE:

General Manager Torru presented the District's December 31, 2021, financial report. A copy of the report is available on the District's website (www.diablocsd.org) under Meetings & Financials.

ROADS:

Director Cox reported that the 2022 Road Maintenance Project has been put out to bid and that the bids received will be opened via Zoom on Tuesday February 15th at 2:00 pm. The Board will hold a special meeting towards the end of the month to review and award the project. The bid contract documents are available on the home page of the District's website.

SECURITY:

Deputy Buergi reported there were no incidents in January. On February 4th the Diablo post office was burglarized between 1 and 2 am. The incident is being investigated by federal authorities and Deputy Buergi has offered his assistance.

CONSENT CALENDAR:

On motion of Director Eorio, second by Director Becker, the Directors in attendance unanimously approved the minutes of the January 11, 2022, Regular Meeting.

On motion of Director Eorio, second by Director Becker, the Directors in attendance unanimously approved the move to extend the findings contained in section 2 of our January 11, 2022, Resolution 2022-01 and to therefore continue meetings by teleconference under AB 361 for another 30 days.

REPORTS:

CONTRA COSTA COUNTY: Cameron Collins, District Representative for CCC Supervisor Candace Anderson, introduced herself as Diablo's liaison to the Supervisor. She reported that the State has lifted the mask mandate effective February 15th. The Contra Costa County health department has not decided yet when it will lift the mask mandate.

DIABLO PROPERTY OWNERS REPORT: Dana Pingatore, DPOA President, reported that the DPOA has launched its 2022 membership campaign and that the Board is working on its priorities and budget for 2022. The DPOA is looking for new volunteers from the community. The DPOA will be publishing its quarterly newsletter in March.

DIABLO COUNTRY CLUB: Hank Salvo, DCC liaison, reported that the Club will be adding path lighting at the post office and that the DCC Board is taking comments on the revised scaled back clubhouse construction project. Construction will begin this summer.

CALL OF NEXT MEETING/ADJOURNMENT:

The President called the next meeting for March 8, 2022. The meeting will be conducted via Zoom. There being no further business, the President adjourned the meeting at 7:50 p.m.

Diablo Community Services District by

Kathy Torru, General Manager

Diablo Community Services District
Financial Report
December 31, 2021

	July	August	September	October	November	December	Actual YTD	Budget YTD	Act vs Bud Variance
Beginning Cash	646,522	614,747	588,199	529,504	506,074	360,308	646,522	646,522	
Revenue									
Tax Revenue	-	-	-	10,982	-	447,994	458,976	450,148	8,828
Other Revenue	5	7,034	4	3	479	207	7,732	2,000	5,732
Total Income	5	7,034	4	10,985	479	448,201	466,708	452,148	14,560
Expenses									
Sheriff services*	29,377	29,070	31,667	29,626	31,848	28,039	179,627	175,944	3,683
Road/bridge/culvert/trail	-	127,008	1,260	2,880	1,728	1,728	134,604	130,500	4,104
Professional services	6,276	12,722	4,085	2,790	5,270	2,822	33,965	40,855	(6,890)
Insurance	41,015	-	-	-	-	-	41,015	41,087	(72)
Administrative	1,759	(16)	-	-	-	-	1,743	2,800	(1,057)
Total Expenses	78,427	168,784	37,012	35,296	38,846	32,589	390,954	391,186	(232)
Net Income	(78,422)	(161,750)	(37,008)	(24,311)	(38,367)	415,612	75,754	60,962	14,792
Incr/(decr) in payable/prepaid	46,647	135,202	(21,687)	881	(107,399)	(4,035)	49,609		
Ending Cash	614,747	588,199	529,504	506,074	360,308	771,885	771,885	707,484	
Other Financial Data									
Prepaid/Deposit	-	-	-	-	-	-			
Reserves (bridge/culvert)**	579,272	584,272	589,272	594,272	599,272	636,629			
Accounts payable	62,975	208,777	187,090	187,971	80,571	76,536			
Accrued Exp	10,600	-	-	-	-	-			

* In March 2021 the Board voted to join the Sheriff ISF leasing program and dispose of the District vehicle

** reserves are unfunded